

# LIGO Connect - Result management

This guide provides a step-by-step walkthrough for reviewing reports and tracking the progress of submitted orders. Following the detailed instructions, users can efficiently navigate the system, ensuring accuracy and compliance in report management. Whether you're a new user or need a refresher, this guide simplifies the process, saving time and reducing errors. Accessing this guide will enhance your proficiency in using LigoLab effectively.

## 1 Open Client Portal link: [LIGO Connect](#)

### User Name:

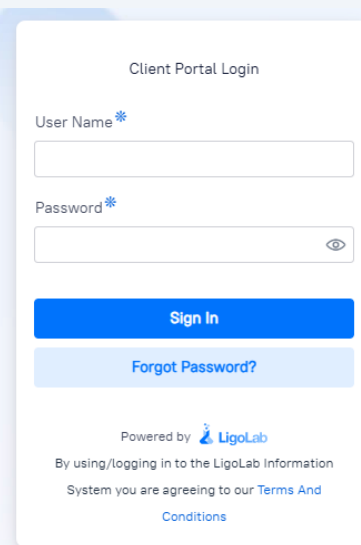
Use your existing POA User Name

New users without an existing username, please contact [marketing@sbmf.org](mailto:marketing@sbmf.org).

### Temporary Password:

Password1!

You'll be prompted to create a new password once logged in.




Client Portal Login

User Name\*

Password\*

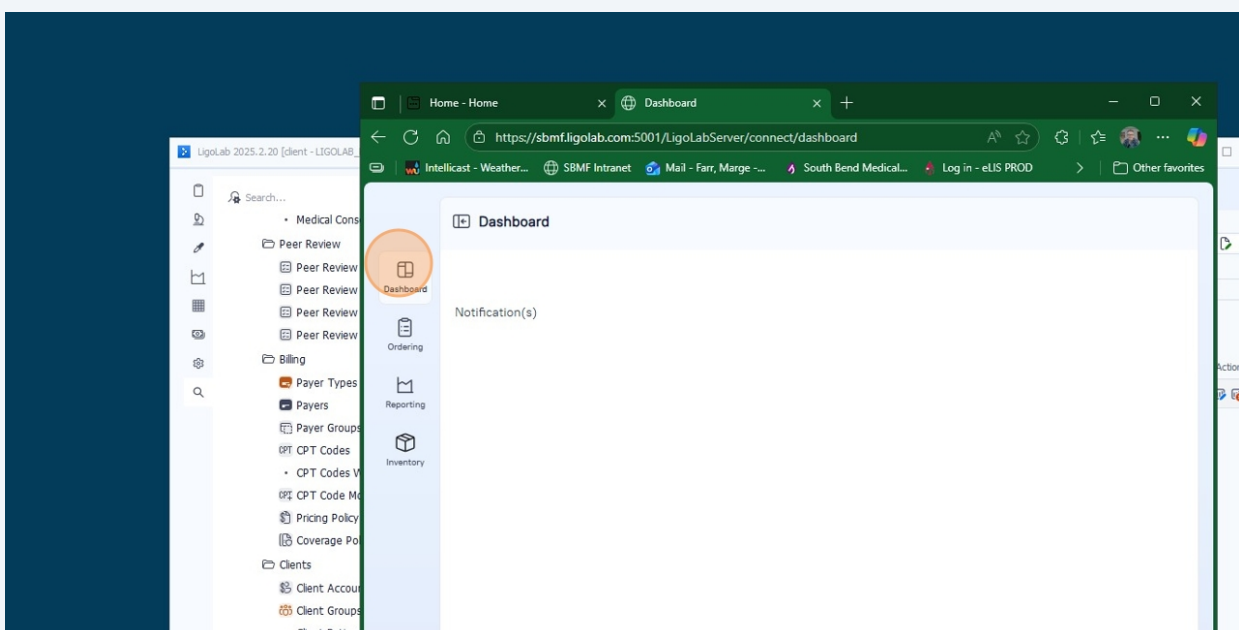
Sign In

Forgot Password?

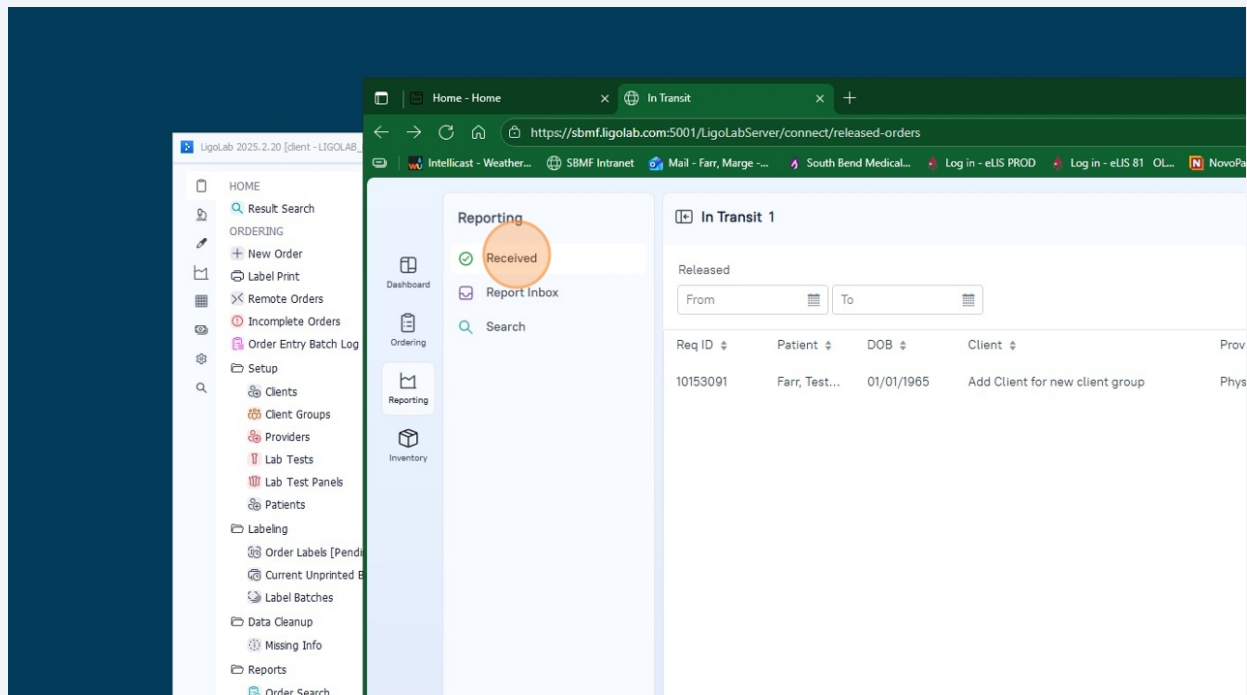
Powered by  LigoLab

By using/logging in to the LigoLab Information System you are agreeing to our [Terms And Conditions](#)

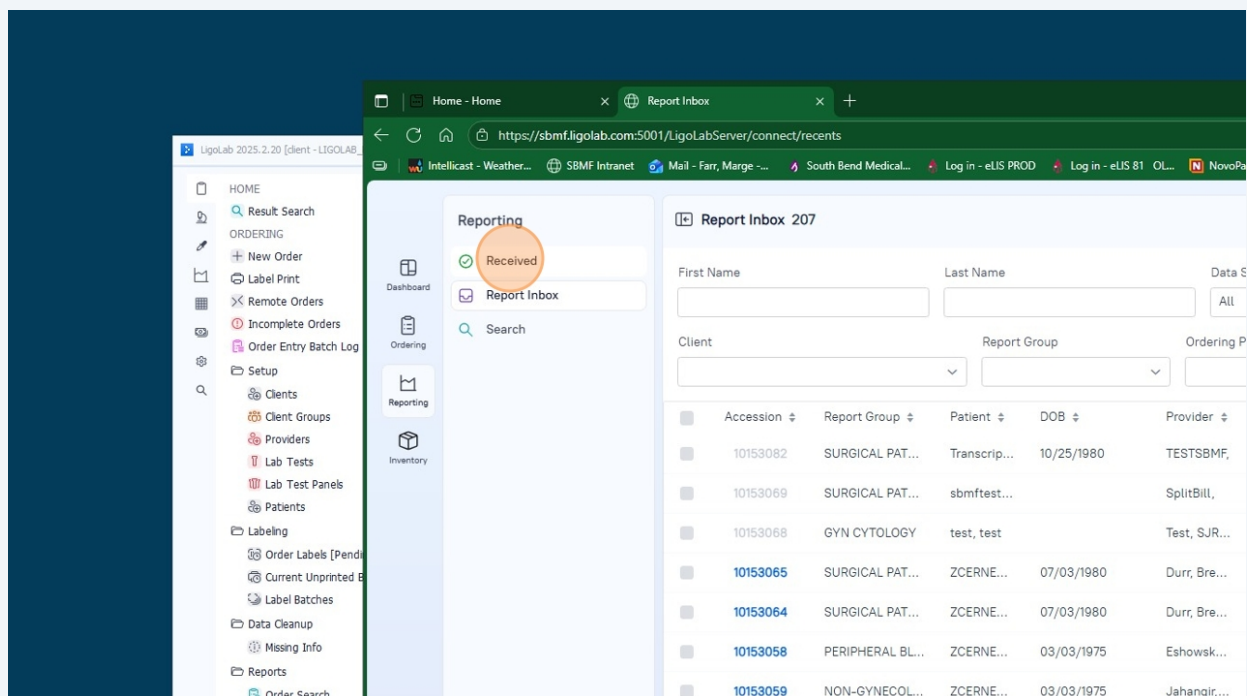
## 2 The screen will open to display notifications and the side menu of functions available. Note that functions can be limited by user so not all staff may see the same icons depending on security.



### 3 Open the reporting icon to view the reporting functions.

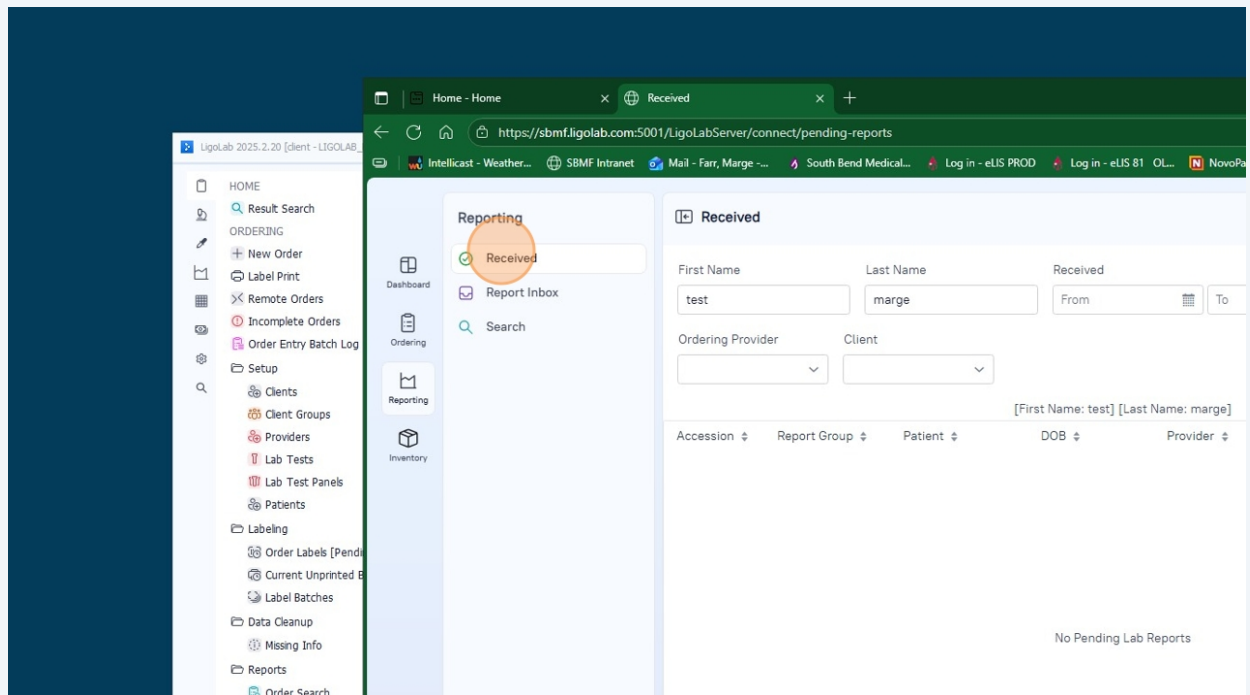


### 4 The received option allows for searching by patient name



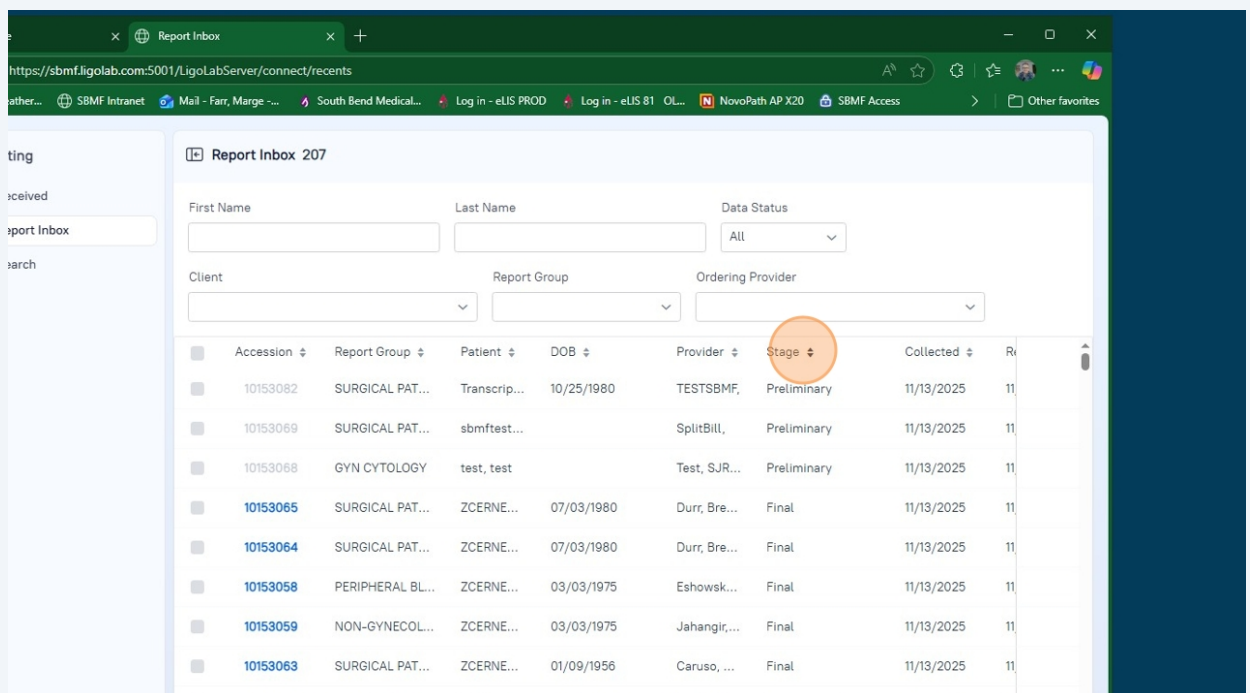
5

Once the lab has accessioned the case it appears on the received screen in Connect.



6

Click on the Report inbox to view all received orders and the current status. Use the arrows at the top of each column to sort the orders.



## 7 Click on the reports to be viewed and select 'view selected'

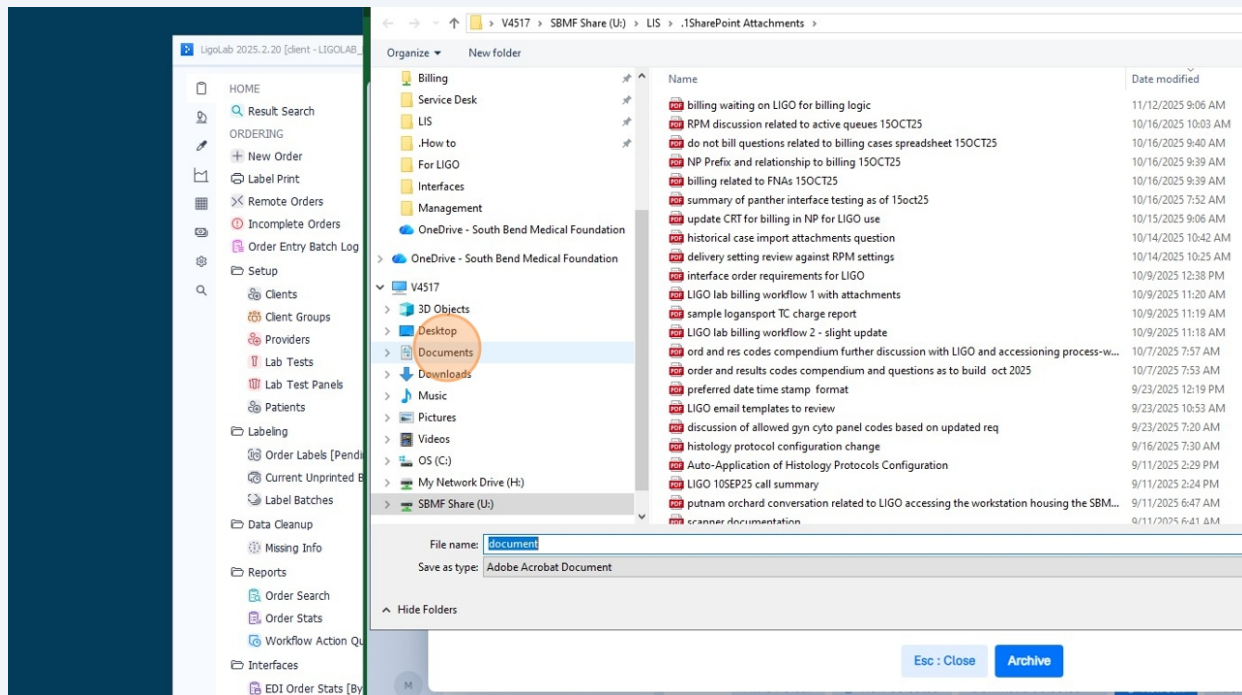
The screenshot shows the LigoLab interface. On the left is a sidebar with navigation options like 'Client Groups', 'Providers', 'Lab Tests', etc. The main area displays a table of reports with columns: Accession, Report Group, Patient, DOB, Provider, Stage, and Collected. Several reports are selected with checkboxes. At the bottom of the table, there are buttons: 'Alt-c : Clear', 'View Selected' (highlighted with an orange circle), 'Download Selected', 'Refresh', 'Archive All Reports', and 'Archive Selected'. Below the table, there's a section for 'Test Client' and 'Doctor, Test' with a 'Release Selected' button. The bottom of the screen shows a Windows taskbar with various applications open.

## 8 The PDF documents will open and allow scrolling through all the reports selected. The print icon can be used to print to a local printer or the save icon can be used to save the pdfs to a file folder on the PC.

The screenshot shows a PDF report viewer displaying a 'NON-GYNECOLOGIC CYTOLOGY REPORT' from South Bend Medical Foundation. The report includes patient information (PATIENT: ZCERNER, CHB), DOB (03/03/1975), Age (50 yrs), Sex (F), MRN (2148220094), Account # (2530000001), and accession information (ACCESSION: NG25-000026). The report is dated 11/13/2025. The 'Save (Ctrl+S)' button in the top right corner of the PDF viewer is highlighted with an orange circle. The browser's address bar shows the URL: https://sbmf.ligolab.com:5001/LigoLabServer/connect/recents.

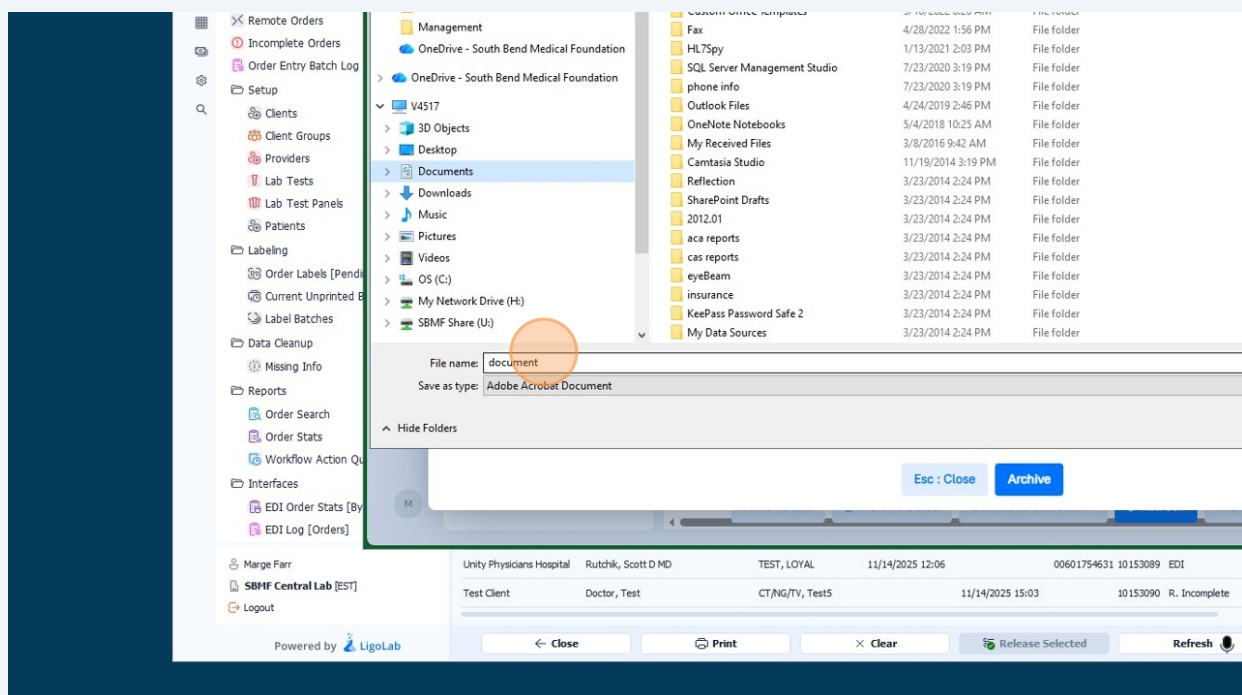
9

To save the pdf to a folder, click on the save icon next to the print icon in the upper right hand corner of the pdf display. Select the folder on your PC



10

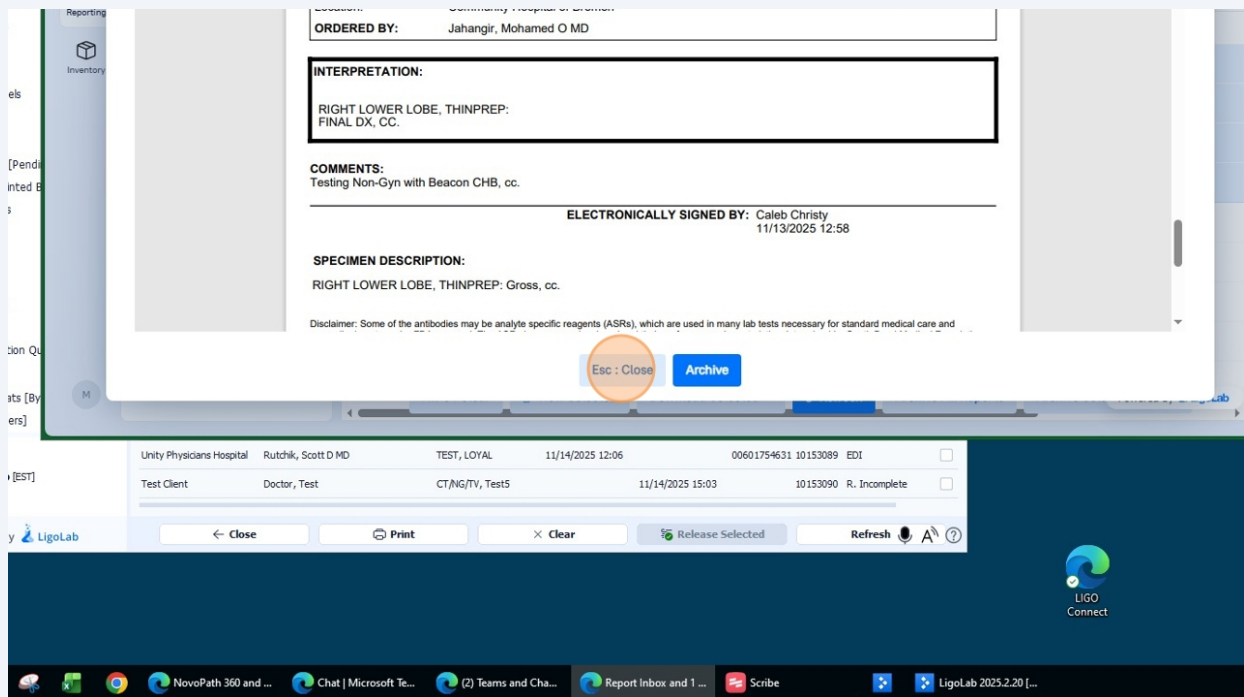
Enter a file name as per office policy and click on archive to save.





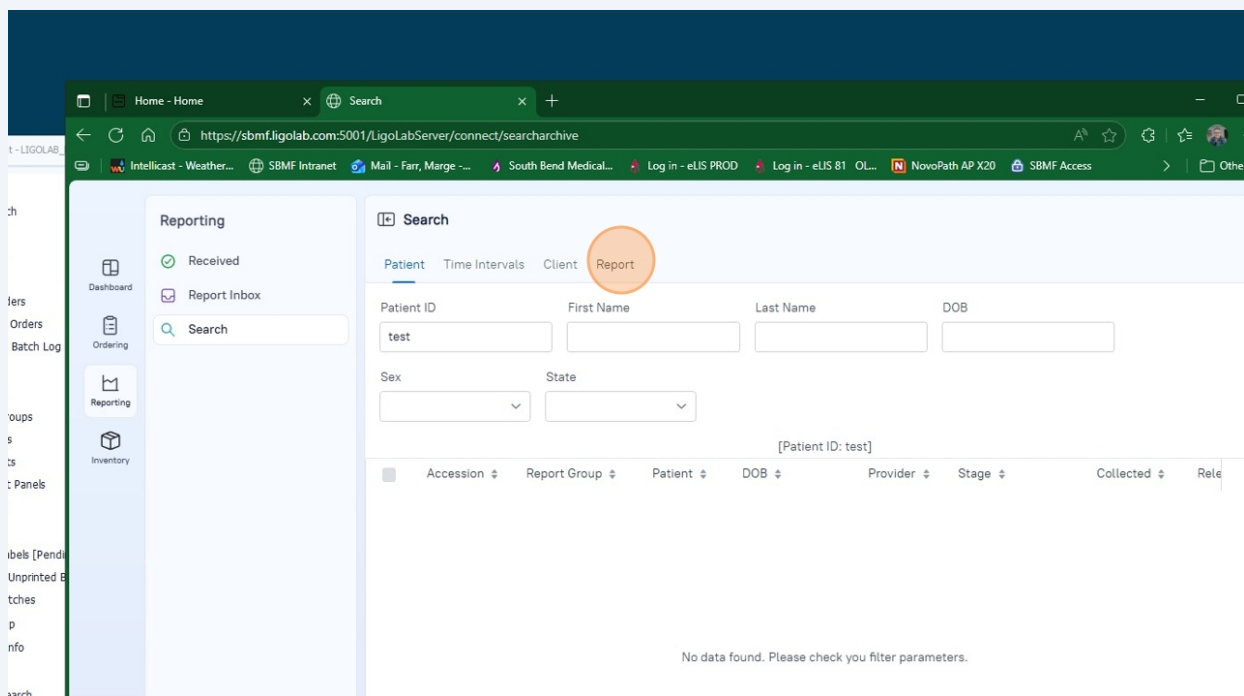
11

To exit the pdf screen press the Esc:close button on the bottom of the screen or press the ESC screen in the upper left hand of the keyboard.

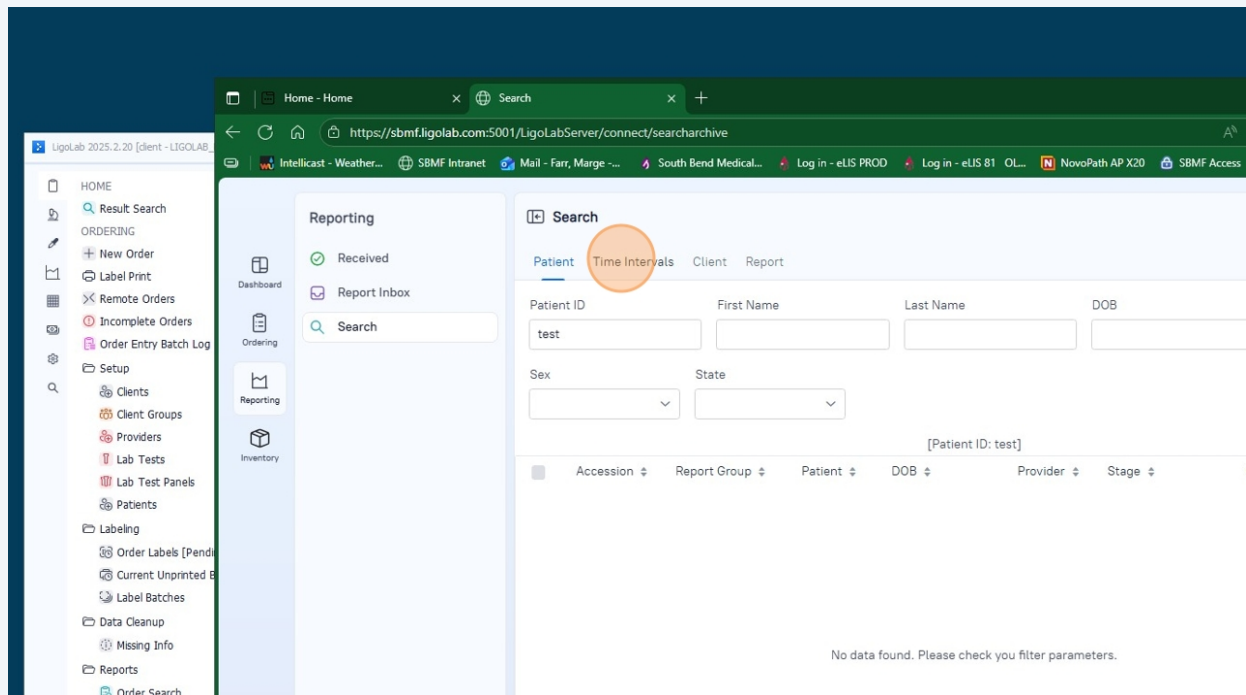


12

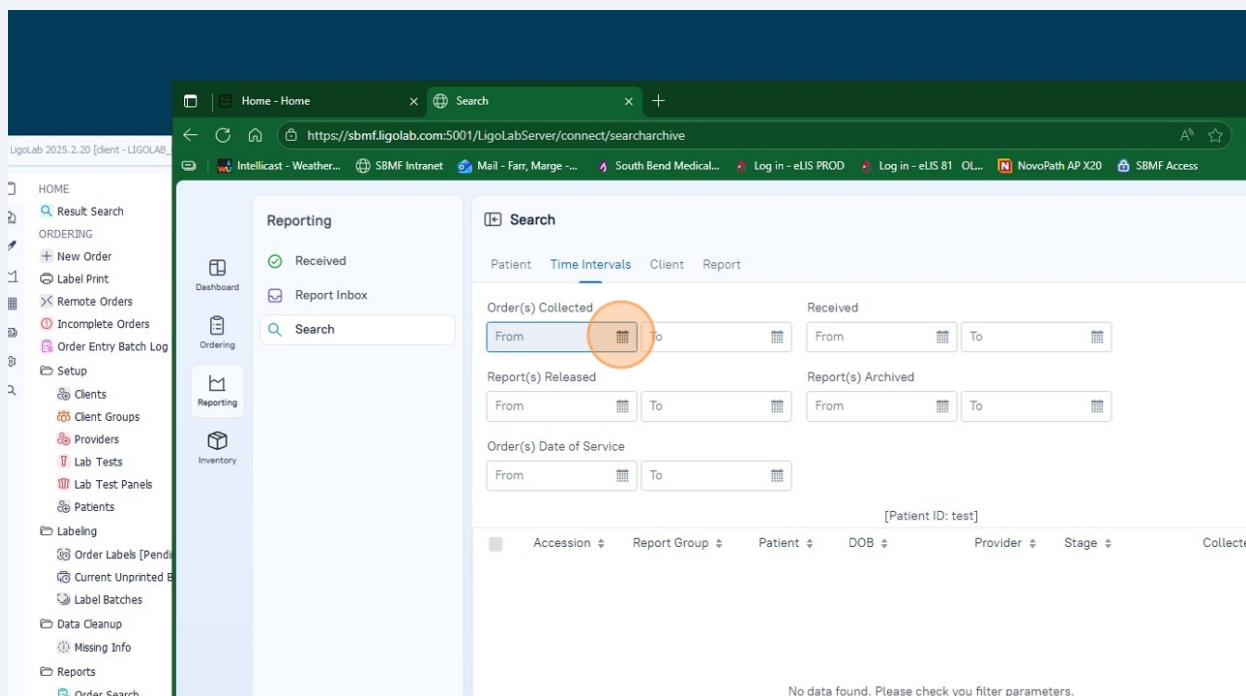
The search feature allows searching by a variety of parameters based on the tab selected at the top - Patient data, time interval, client or Report.



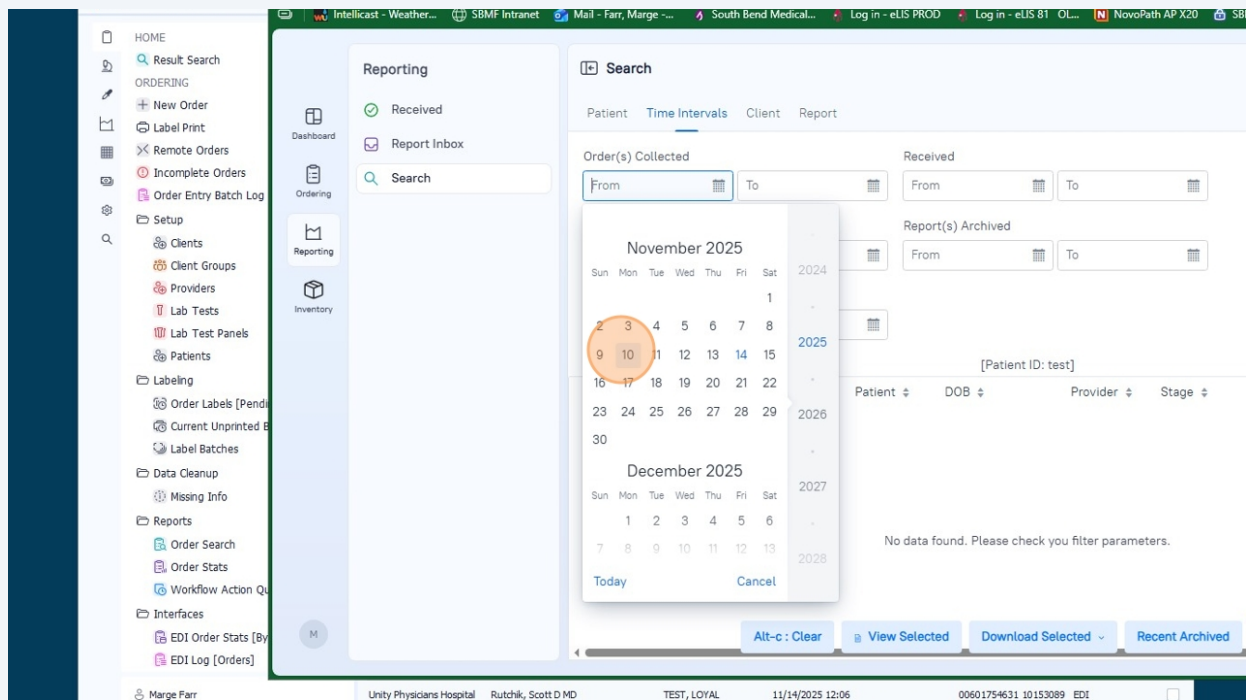
### 13 Click "Time Intervals"



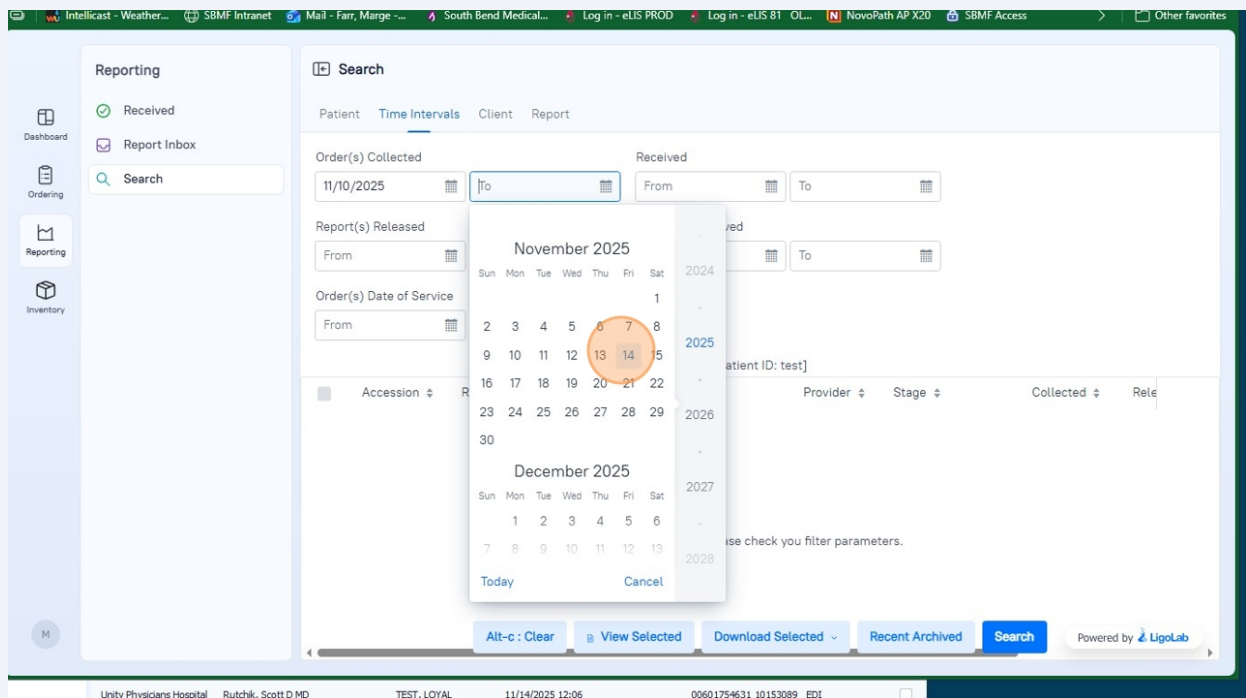
### 14 Intervals can be based on order/collected date; Report released date; Report Archived or Order date of service.



15 in this example "10 November 2025, Monday" was selected from the drop down.



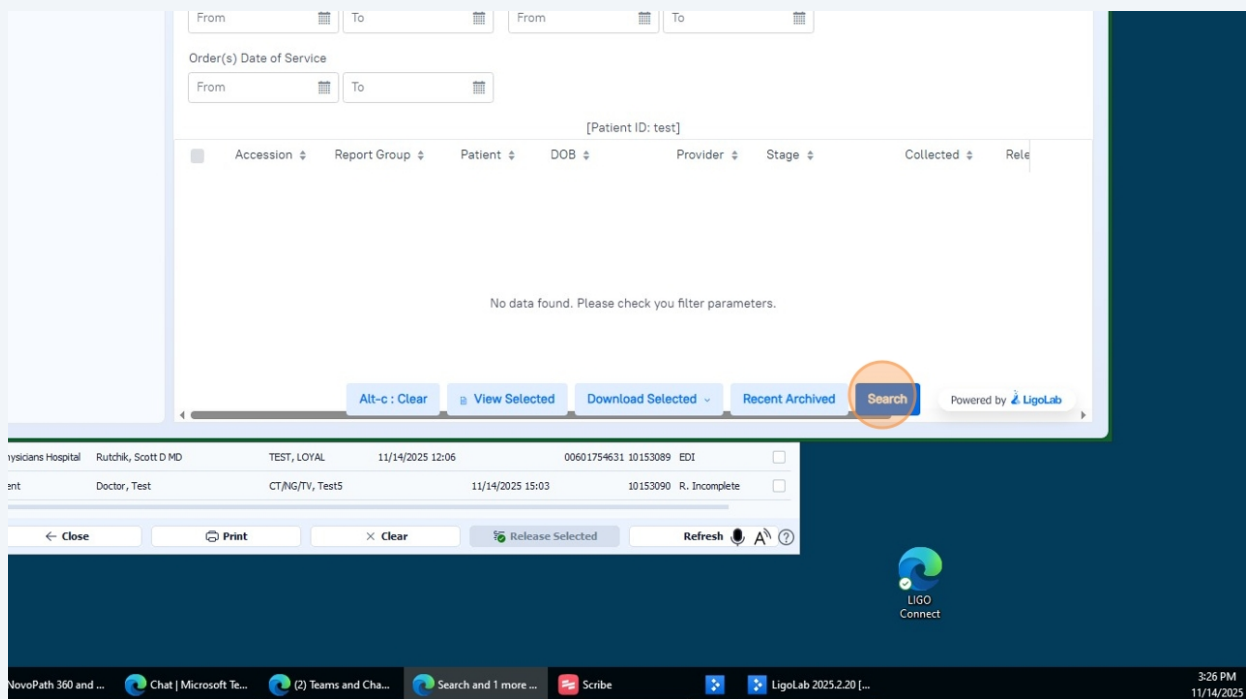
16 To date of "14 November 2025, Friday, Today" was entered.





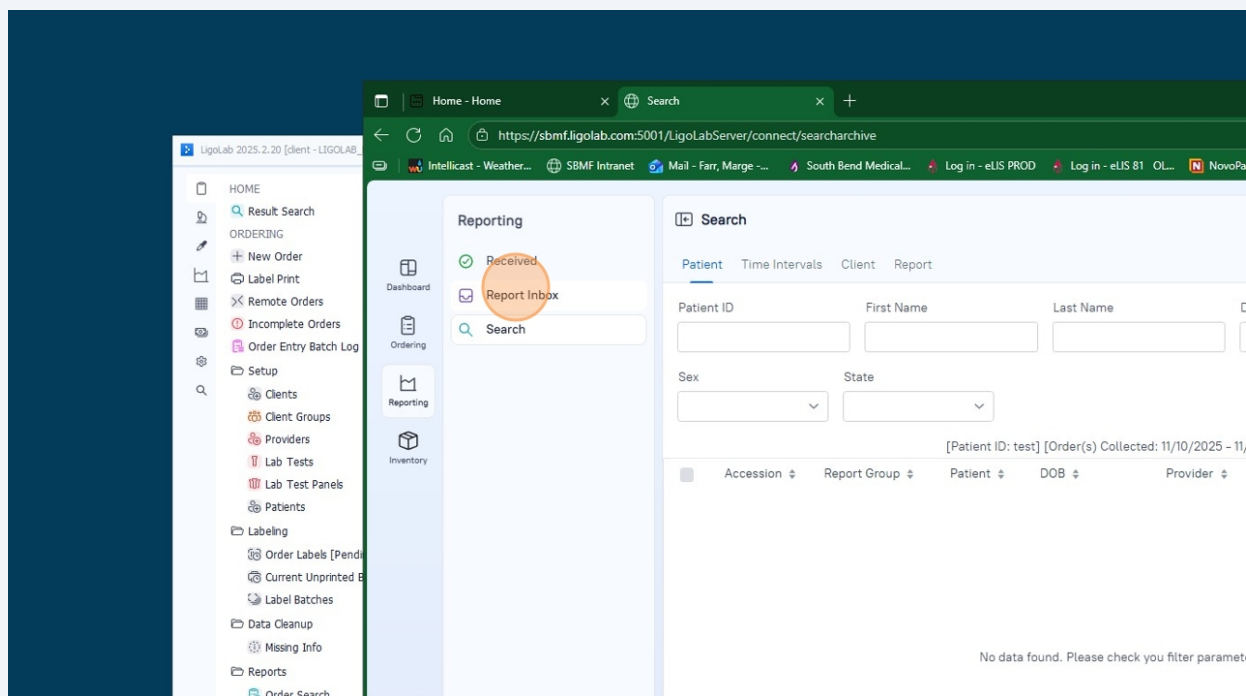
17

Click " Search" at the bottom of the screen. No orders were found for the date range selected.

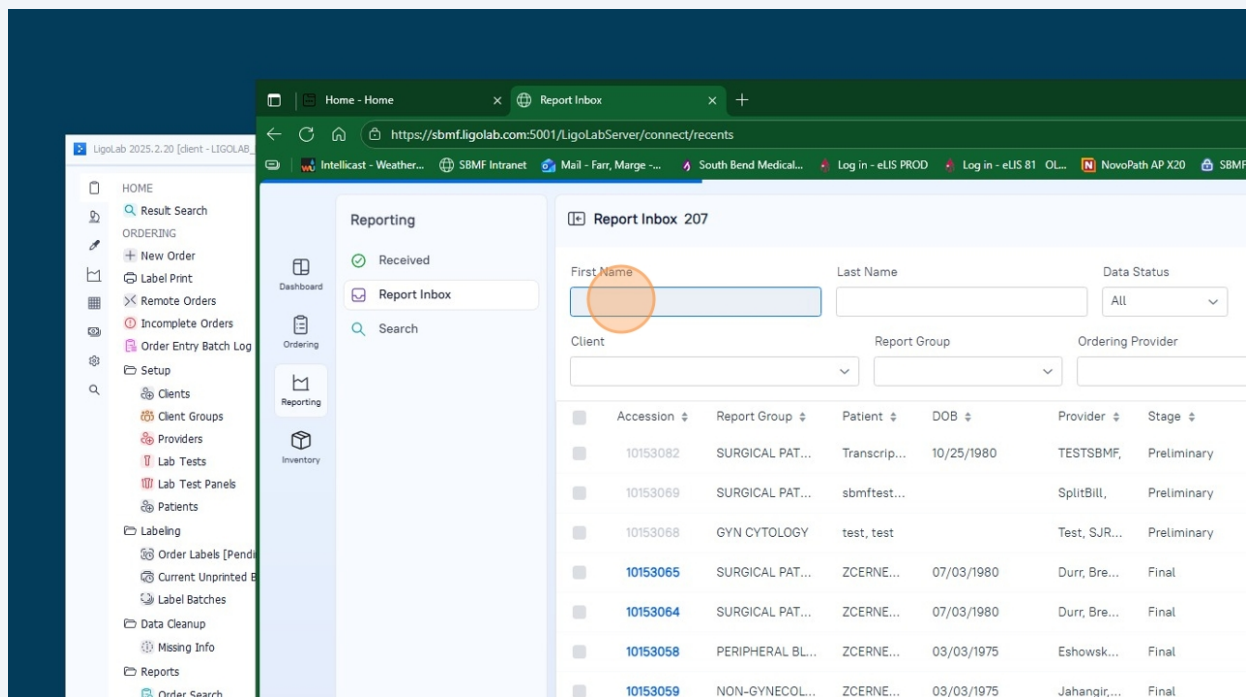


18

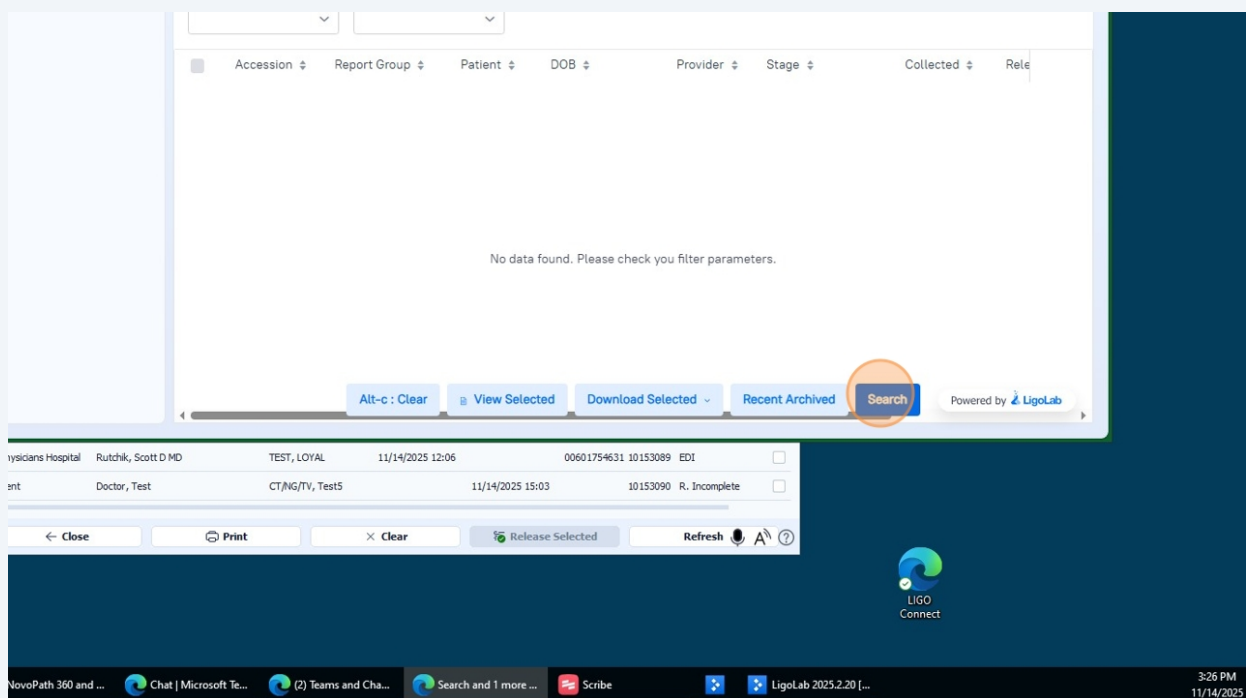
To search by patient, click on the "Report Inbox" icon.



## 19 Click here



## 20 Click " Search "



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Place a check next to those lines in FINAL status and press "View Selected" Any FINALS highlighted red contain an abnormal result.

The screenshot shows the LigoLab software interface. On the left is a navigation menu with options like 'New Order', 'Label Print', 'Remote Orders', 'Incomplete Orders', 'Order Entry Batch Log', 'Setup', 'Clients', 'Client Groups', 'Providers', 'Lab Tests', 'Lab Test Panels', 'Patients', 'Labeling', 'Order Labels (Pending)', 'Current Unprinted Batches', 'Label Batches', 'Data Cleanup', 'Missing Info', 'Reports', 'Order Search', 'Order Stats', 'Workflow Action Queue', 'Interfaces', 'EDI Order Stats (By)', and 'EDI Log (Orders)'. The main area displays a table of test results. The table has columns for Accession, Report Group, Patient, DOB, Provider, and Stage. The row with Accession 10000006 is highlighted in red and has a checkmark in the first column. An orange arrow points to the 'View Selected' button at the bottom right of the table. Below the table, there are buttons for 'Alt-c: Clear', 'View Selected', 'Download Selected', and 'Recent Archived'. At the bottom of the interface, there is a status bar with 'Powered by LigoLab' and a list of test results for 'Unity Physicians Hospital' and 'Test Client'.

Accession	Report Group	Patient	DOB	Provider	Stage
10153068	GYN CYTOLOGY	test, test		Test, SJR...	Preliminary
10000148	SURGICAL PAT...	test, test	10/17/1995	TESTSBMF,	Preliminary
10000006	Cytology GYN /...	TEST, TEST	06/07/1986	Doctor, T...	Final
10000069	SURGICAL PAT...	Test, Test	06/09/1955	Doctor, T...	Preliminary

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The report will open as a pdf file. If multiple patients are selected scroll down to see each report.

The screenshot shows a patient report from LigoLab. The report is titled 'Patient Info Header' and includes fields for Patient, Physician, Accession, Date Collected, Date Received, and Date Reported. The 'Interpretation' section is highlighted in red and marked with a checkmark. An orange arrow points to the 'View Selected' button at the bottom right of the report. Below the report, there are buttons for 'Esc: Close' and 'Archive'. At the bottom of the interface, there is a status bar with 'Powered by LigoLab' and a list of test results for 'Unity Physicians Hospital' and 'Test Client'.

**Patient Info Header**

Patient: TEST, TEST  
Age/Sex: 30 / F  
DOB: 06/07/1986  
Phone#: ( ) - -

Physician: Doctor, Test  
Client ID: 1111  
[x] Test Client A  
1234 Street Way

Accession: 10000006  
Date Collected: 06/07/2016  
Date Received: 06/07/2016  
Date Reported: 08/20/2025 22:33

**Specimen Adequacy**

SPECIMEN IS SATISFACTORY FOR EVALUATION. ENDOCERVICAL / METAPLASTIC CELLS PRESENT.

**Interpretation**

EPITHELIAL CELL ABNORMALITIES PRESENT. HIGH-GRADE SQUAMOUS INTRAEPITHELIAL LESION.

CLIENTNAME ADMIN  
Final Report Electronically signed on 08/20/2025 22:33

## 23 Abnormal results for molecular tests will display in red on the report.

Reporting

Inventory

Test Name

Neisseria gonorrhoeae

HPV High Risk

Chlamydia trachomatis

Results

POSITIVE

DETECTED

NEGATIVE

Esc : Close

Archive

Unity Physicians Hospital Rutchik, Scott D MD TEST, LOYAL 11/14/2025 12:06 00601754631 10153089 EDI

Test Client Doctor, Test CT/NG/TV, Test5 11/14/2025 15:03 10153090 R. Incomplete

LigoLab

Close Print Clear Release Selected Refresh

LIGO Connect

NovoPath 360 and ... Chat | Microsoft Te... (2) Teams and Cha... Search and 1 more ... Scribe LigoLab 2025.2.20 [...]

## 24 Click " Alt-c : Clear" to clear the search fields and return to the initial screen.

Reporting

Inventory

[First Name: test] [Last Name: test]

Accession	Report Group	Patient	DOB	Provider	Stage	Collected	Release
10153068	GYN CYTOLOGY	test, test		Test, SJR...	Preliminary	11/13/2025	11/13/2025
10000148	SURGICAL PAT...	test, test	10/17/1995	TESTSBMF,	Preliminary	10/17/2025	10/17/2025
10000006	Cytology GYN /...	TEST, TEST	06/07/1986	Doctor, T...	Final	06/07/2016	08/2/2016
10000069	SURGICAL PAT...	Test, Test	06/09/1955	Doctor, T...	Preliminary	09/11/2025	

Alt-c : Clear View Selected Download Selected Recent Archived Search

Unity Physicians Hospital Rutchik, Scott D MD TEST, LOYAL 11/14/2025 12:06 00601754631 10153089 EDI

Test Client Doctor, Test CT/NG/TV, Test5 11/14/2025 15:03 10153090 R. Incomplete

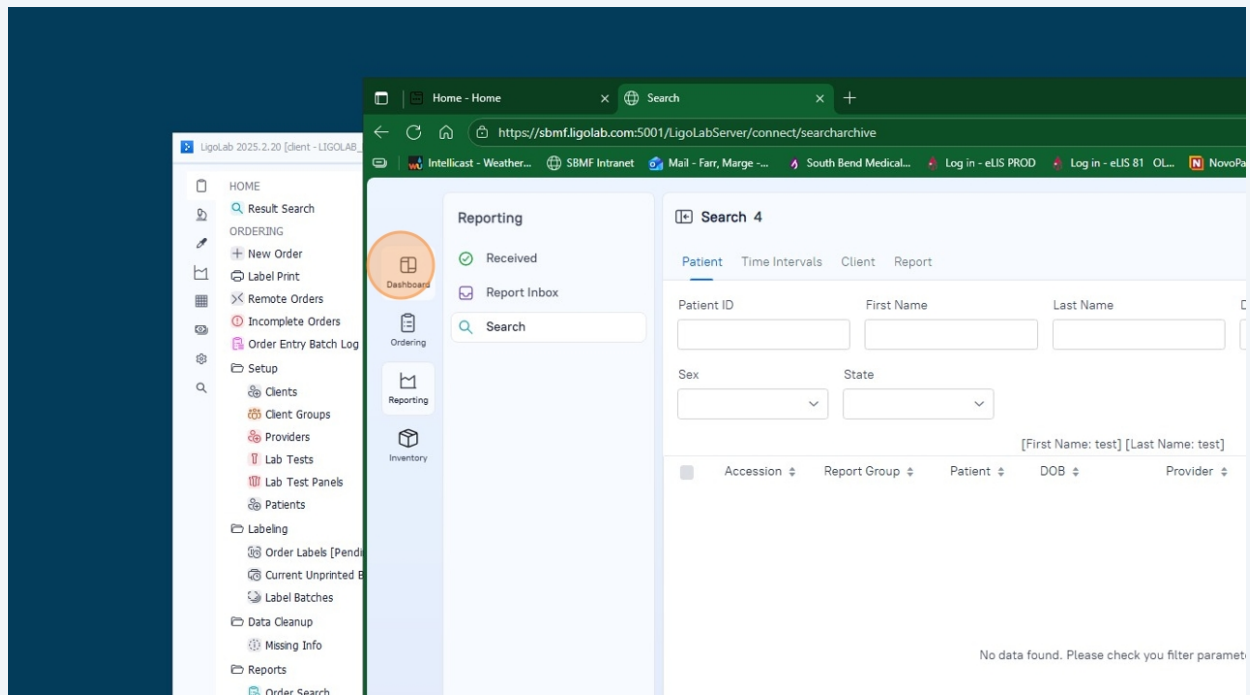
LigoLab

Close Print Clear Release Selected Refresh

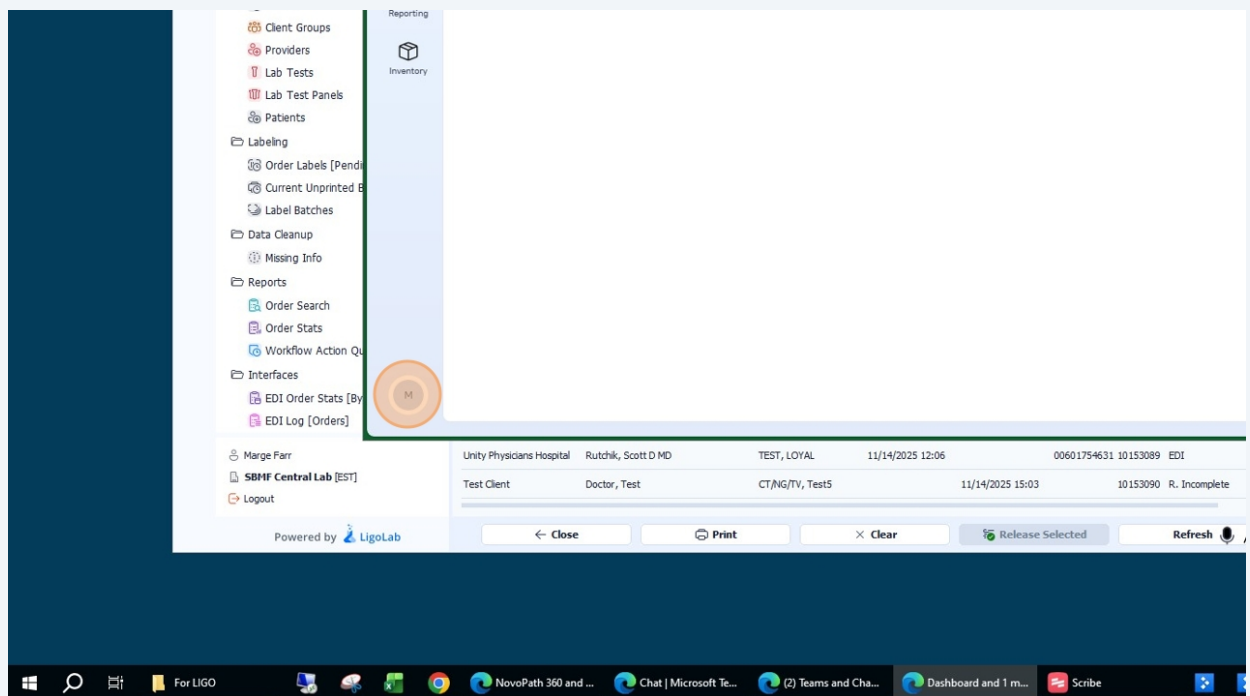
LIGO Connect

NovoPath 360 and ... Chat | Microsoft Te... (2) Teams and Cha... Search and 1 more ... Scribe LigoLab 2025.2.20 [...]

## 25 Right click here



## 26 Click on the icon on the bottom left of the screen and select sign out to close the app.





## 27 Click "Sign Out"

