LIGO Connect - Result management

This guide provides a step-by-step walkthrough for reviewing reports and tracking the progress of submitted orders. Following the detailed instructions, users can efficiently navigate the system, ensuring accuracy and compliance in report management. Whether you're a new user or need a refresher, this guide simplifies the process, saving time and reducing errors. Accessing this guide will enhance your proficiency in using LigoLab effectively.

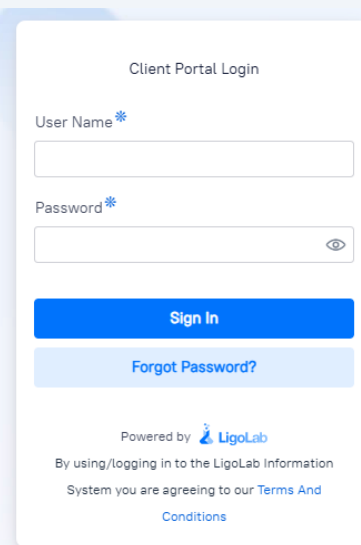**1**   Open Client Portal link: **LIGO Connect**

User Name:

Use your existing POA User Name

New users without an existing username, please contact marketing@sbmf.org.

Temporary Password:

Password1!
You'll be prompted to create a new password once logged in.

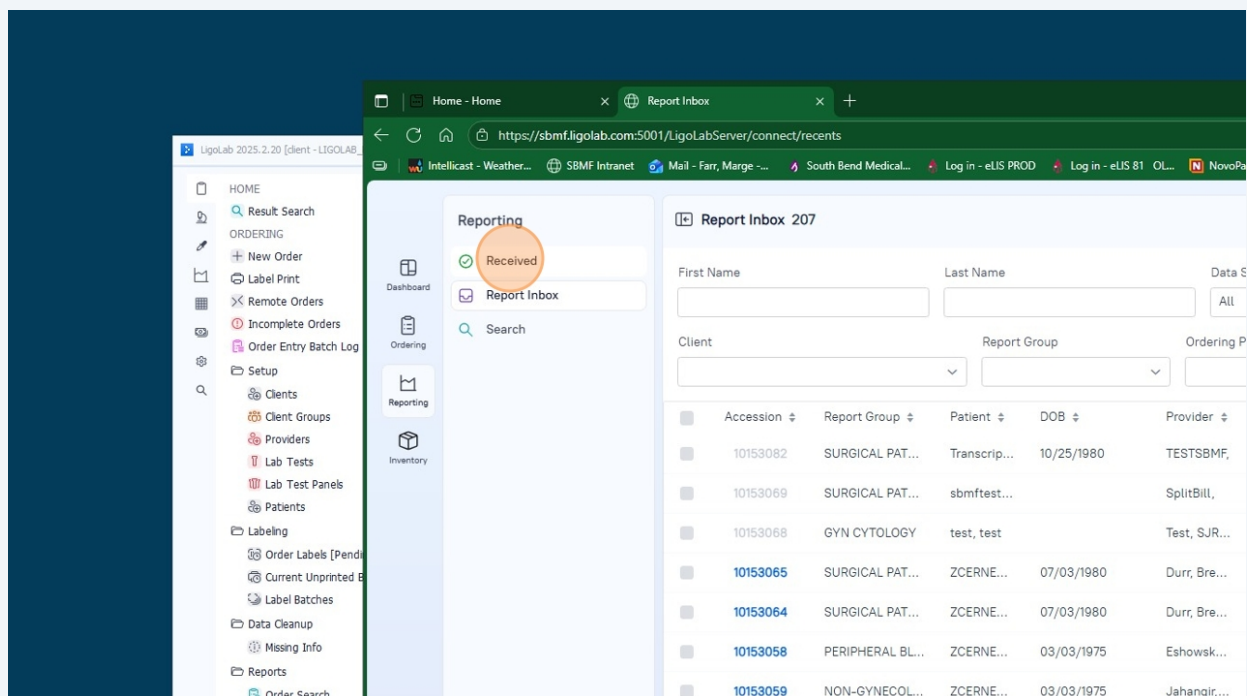**2**   The screen will open to display notifications and the side menu of functions available. Note that functions can be limited by user so not all staff may see the same icons depending on security.
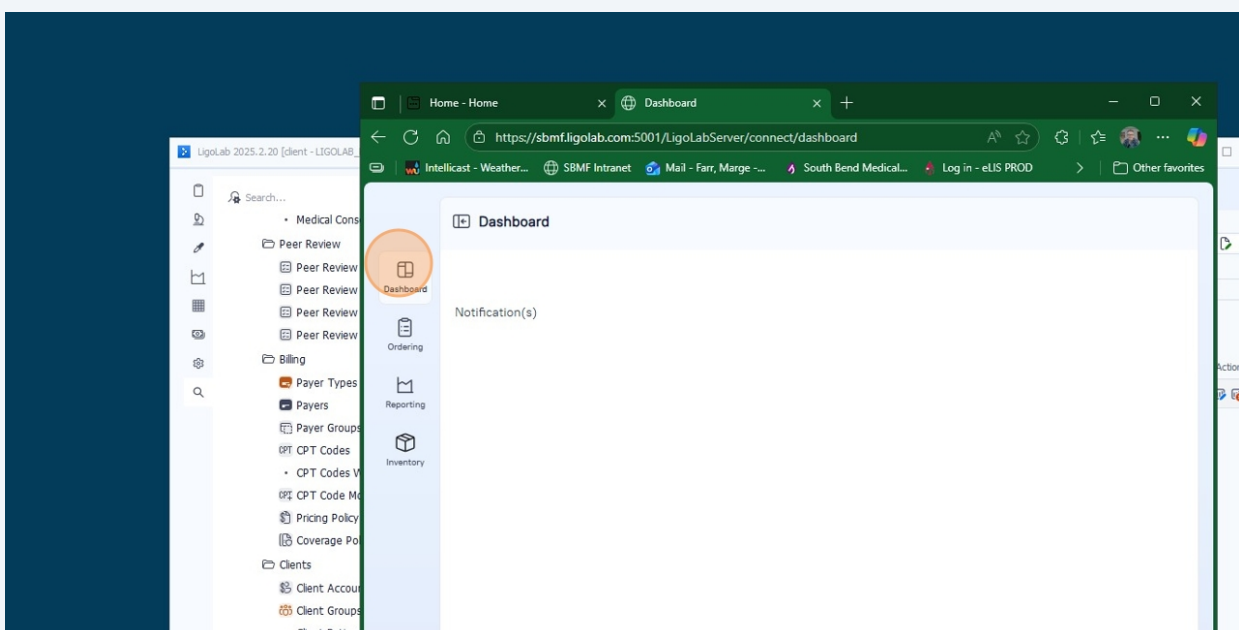
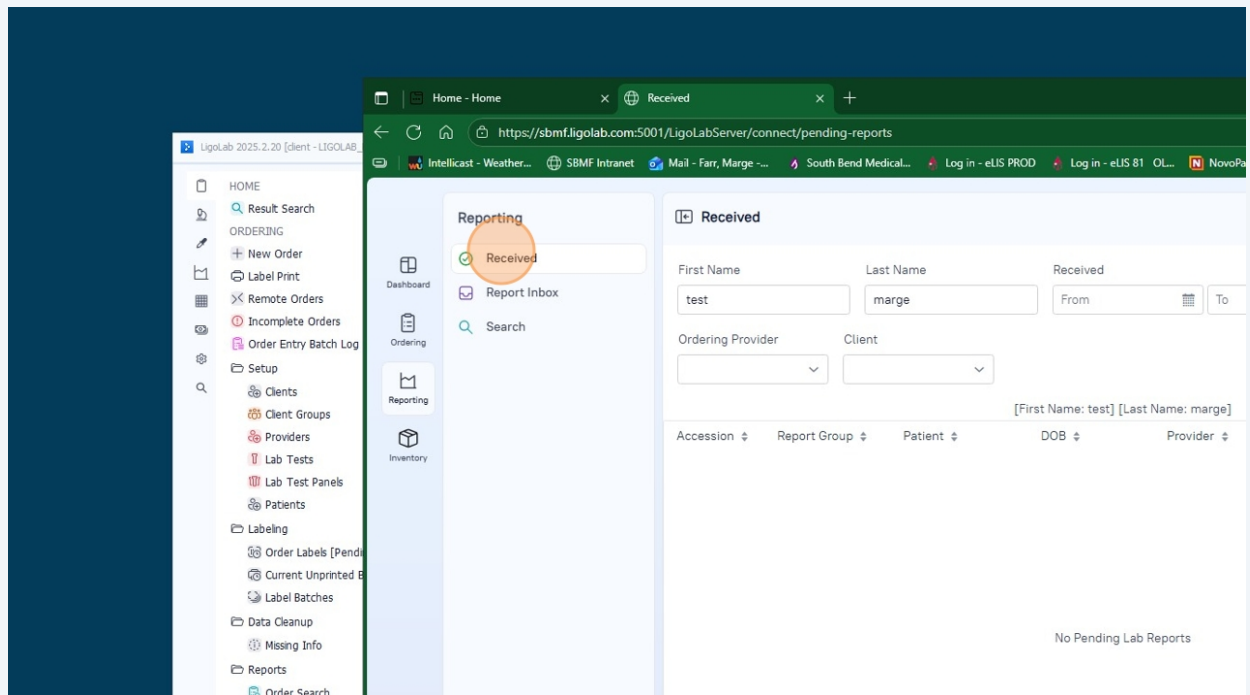**3** Open the reporting icon to view the reporting functions.
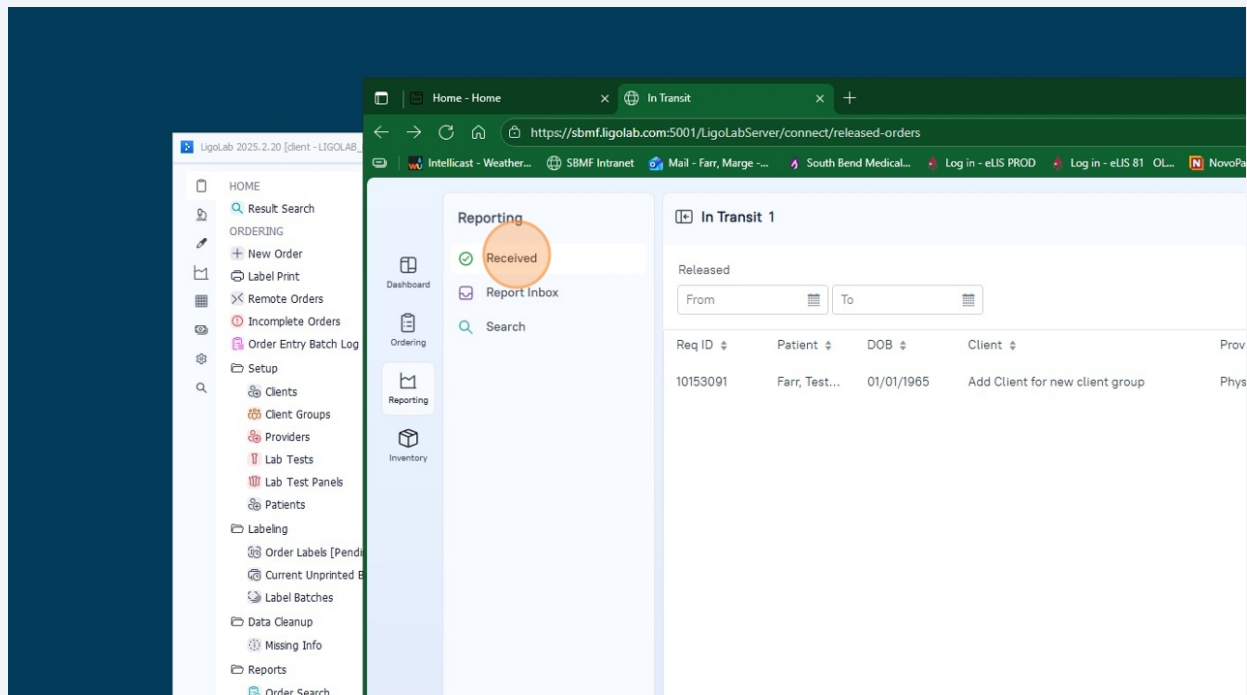
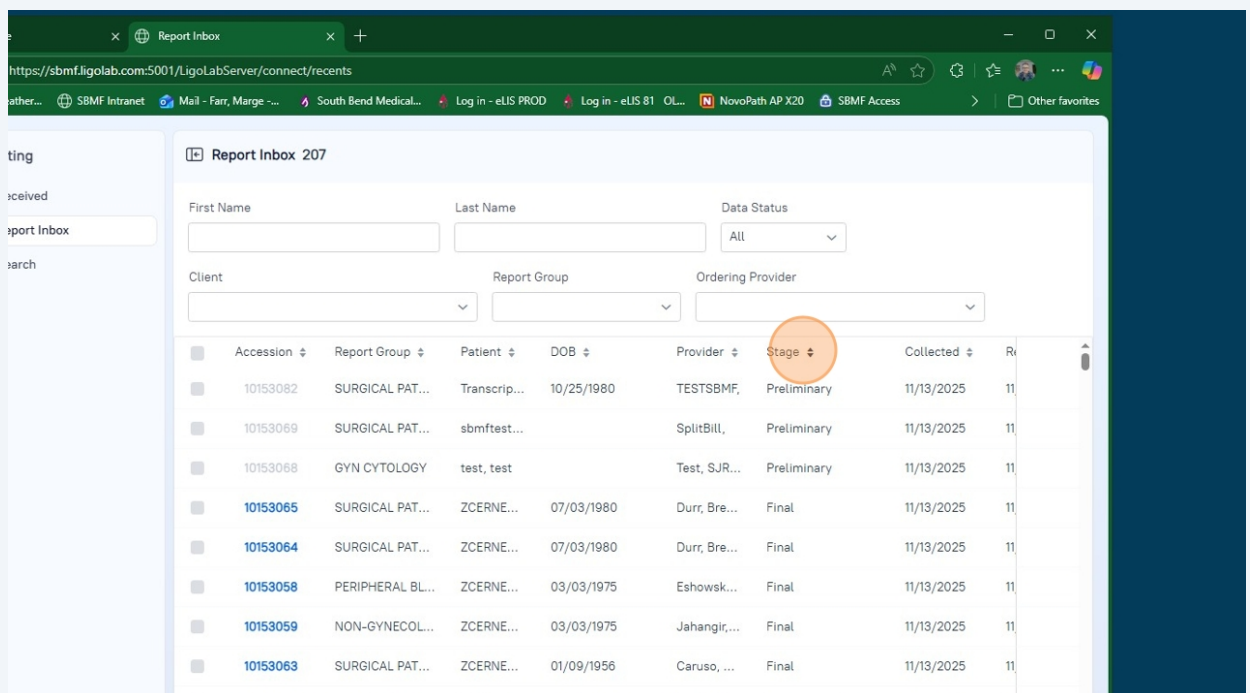**4** The received option allows for searching by patient name

5 Once the lab has accessioned the case it appears on the received screen in Connect.

6 Click on the Report inbox to veiw all received orders and the current status. Use the arrows at the top of each column to sort the orders.

**7** Click on the reports to be viewed and select 'view selected'

8 The PDF documents will open and allow scrolling through all the reports selected. The print icon can be used to print to a local printer or the save icon can be used to save the pdfs to a file folder on the PC.
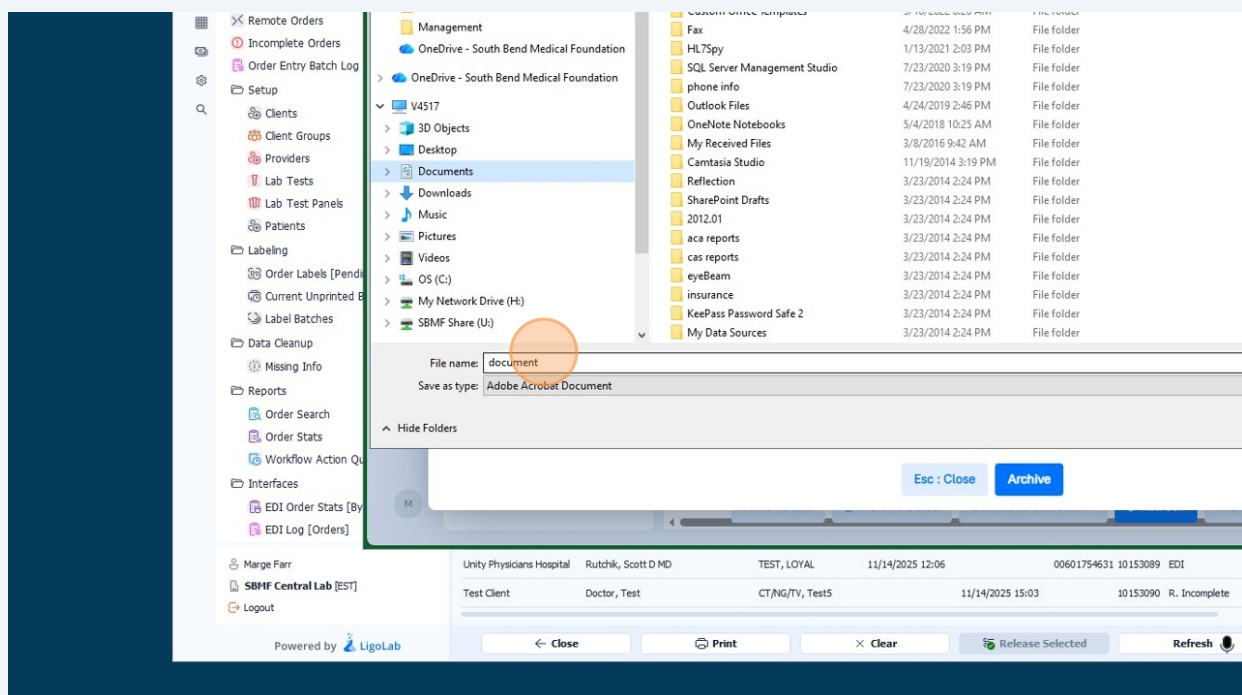
9 To save the pdf to a folder, click on the save icon next to the print icon in the upper right hand corner of the pdf display. Select the folder on your PC
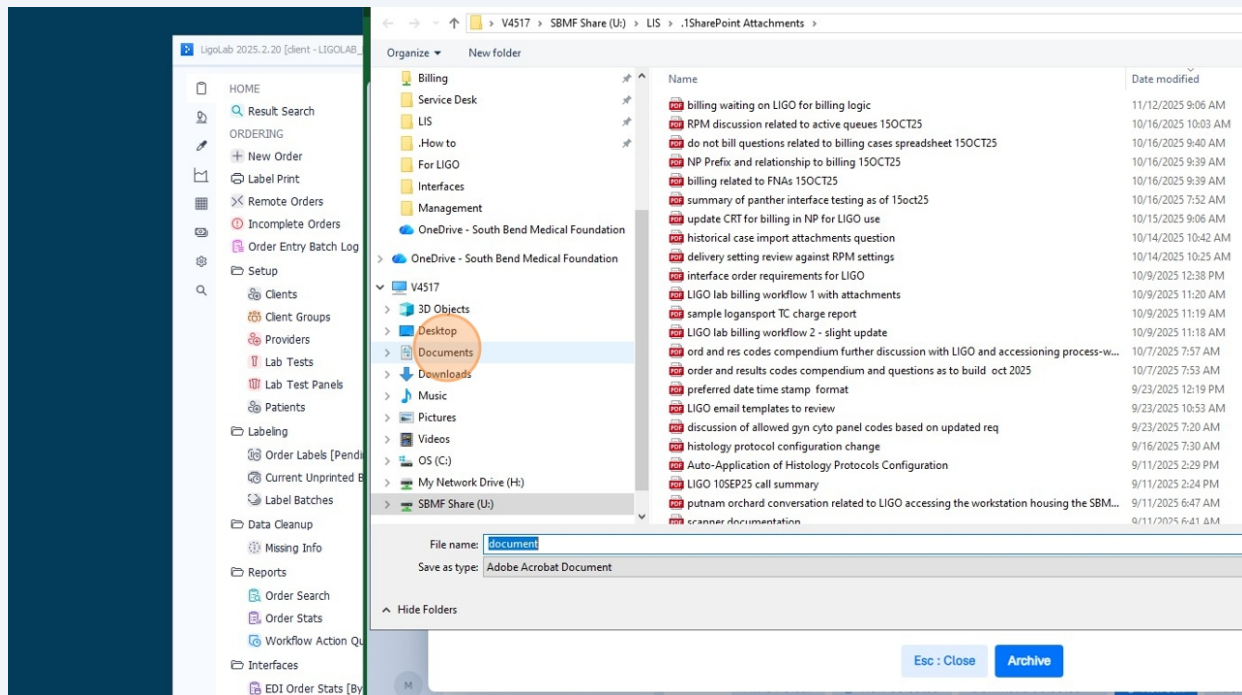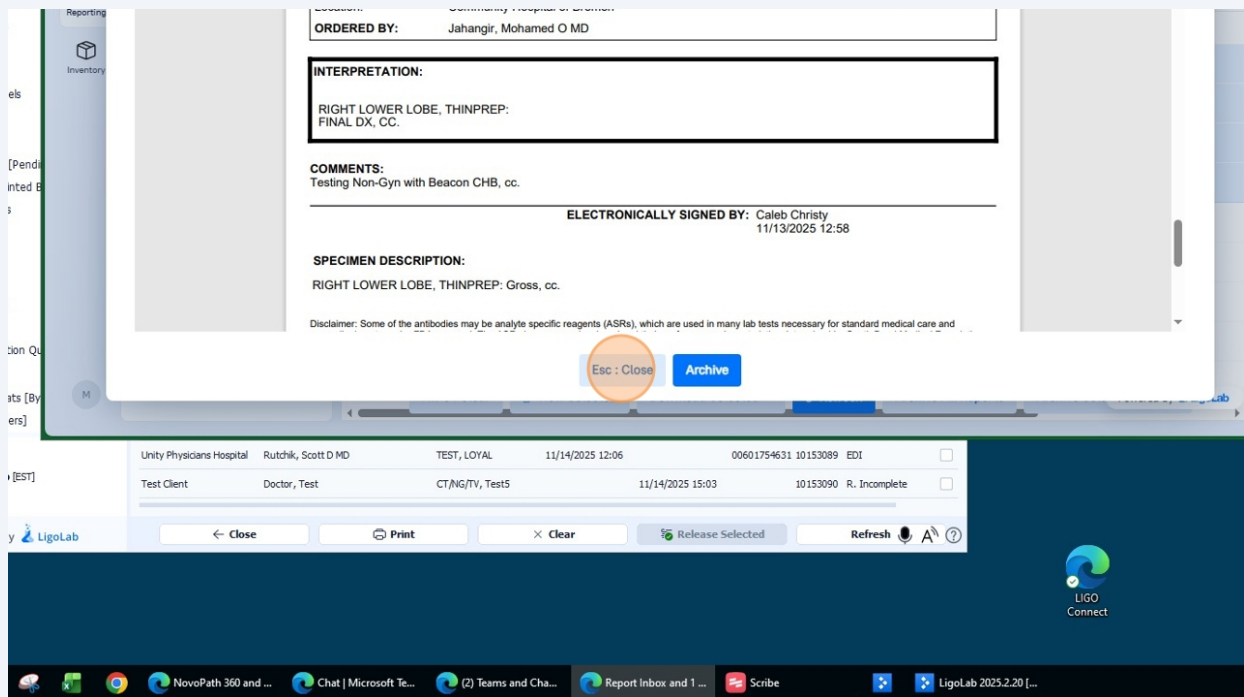

10 Enter a file name as per office policy and click on archive to save.
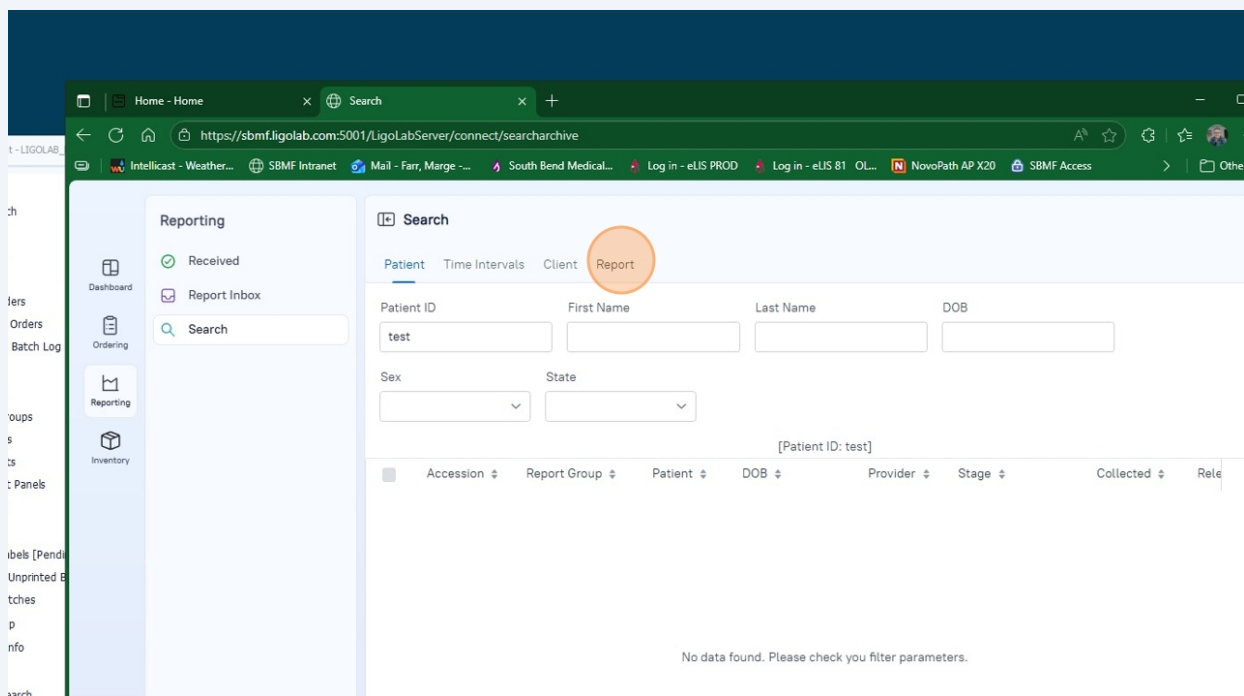
11 To exit the pdf screen perss the Esc:close button on the bottom of the screen or press the ESC screen in the upper left hand of the keyboard.
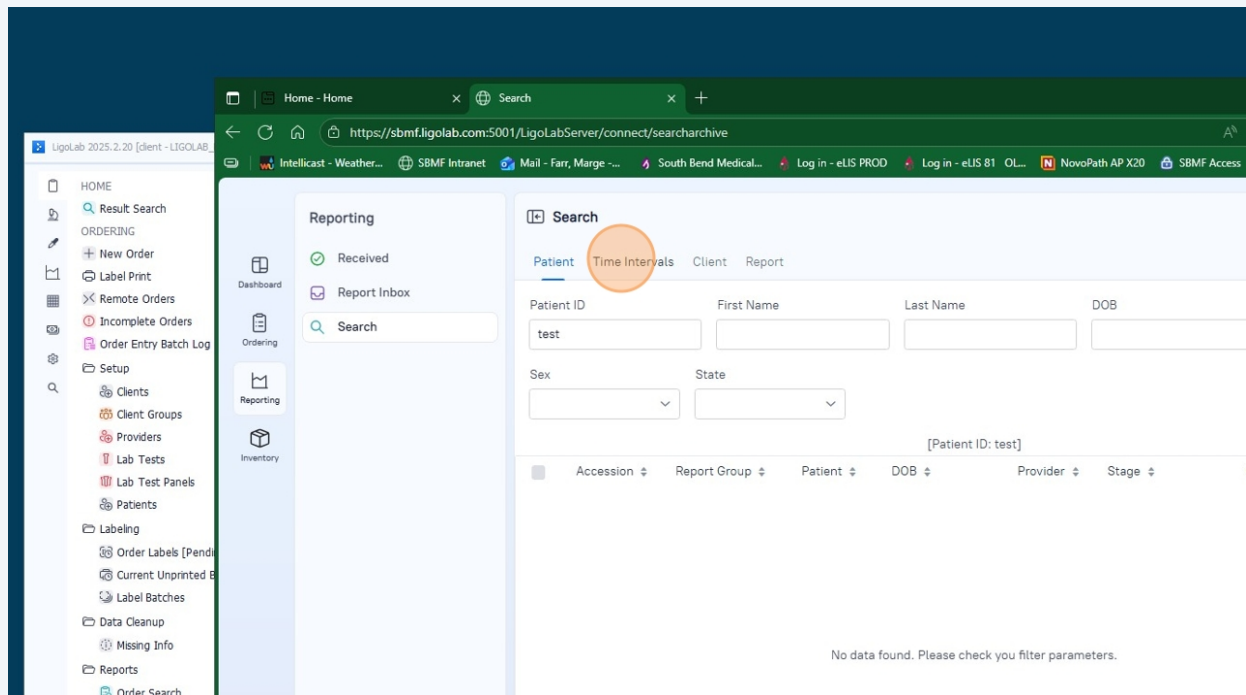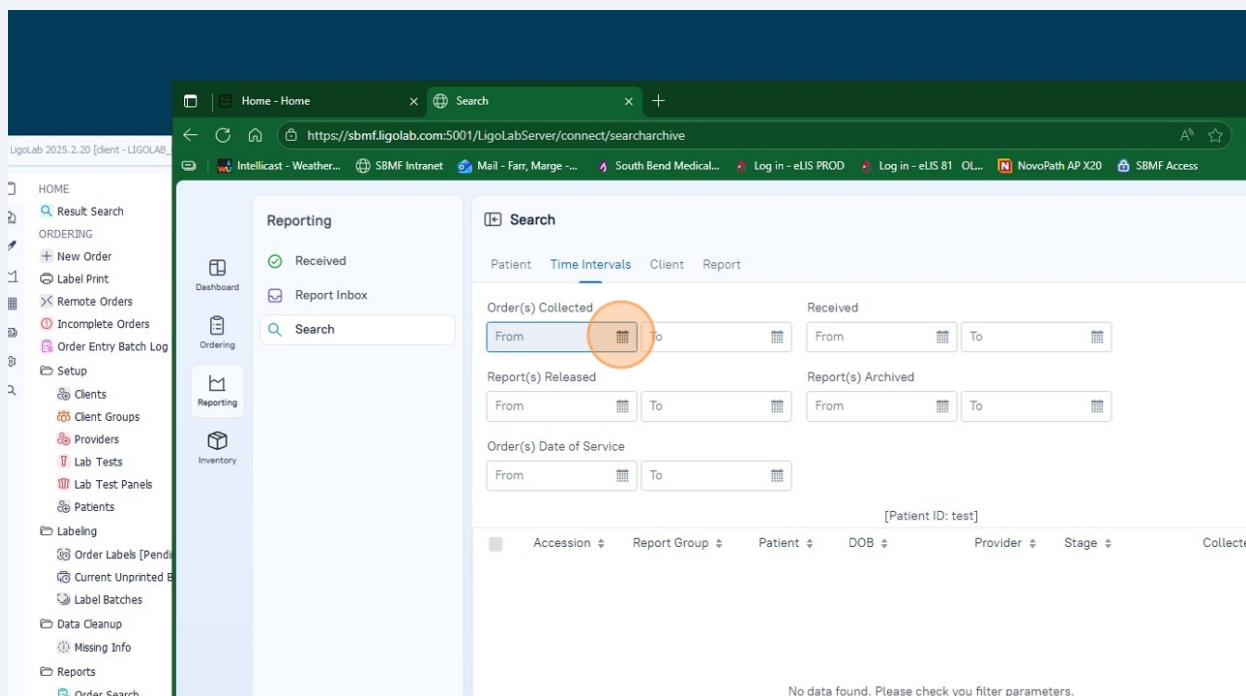

12 The search feature allows searching by a variety of parameters based on the tab selected at the top - Patient data, time interval, client or Report.
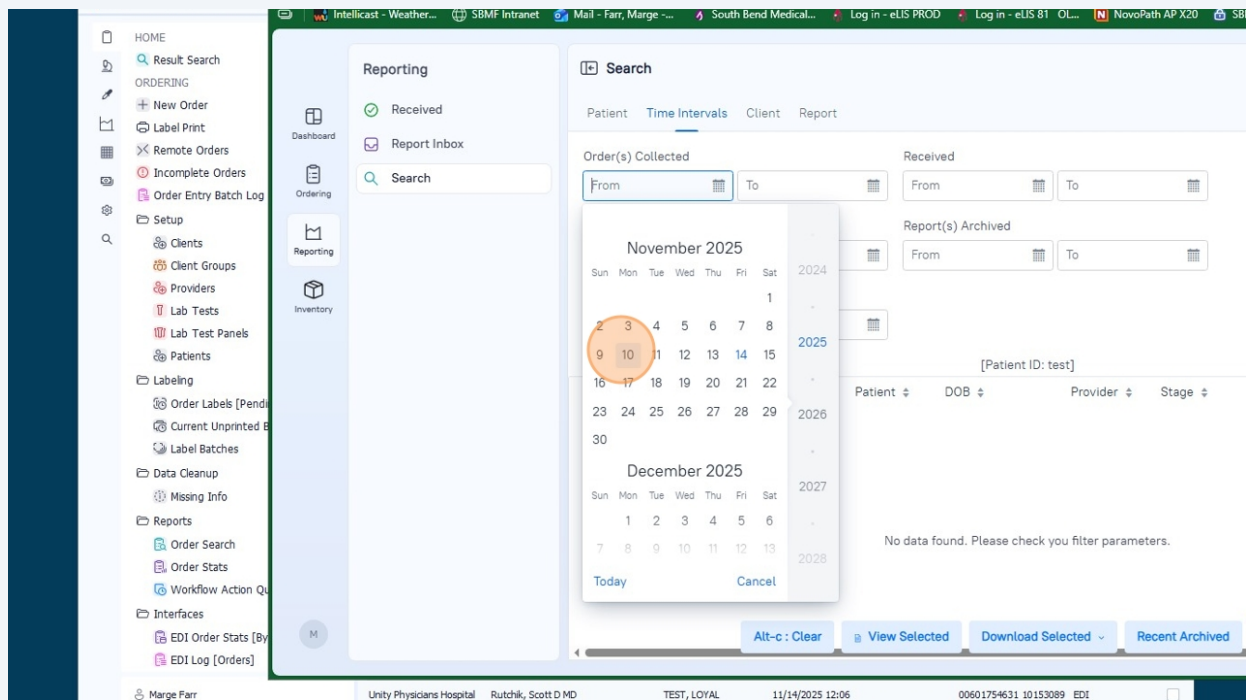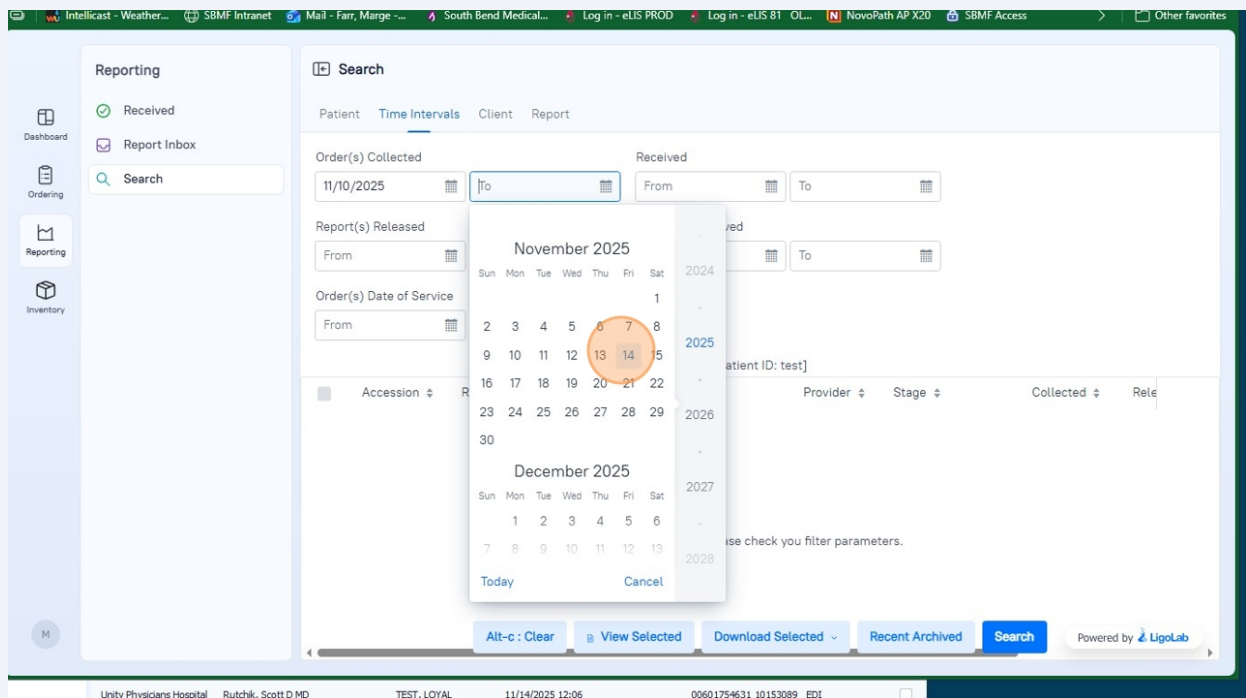
13 Click "Time Intervals"

14 Intervals can be based on order/collected date; Report released date; Report Archived or Order date of service.

15 in this example "10 November 2025, Monday" was selected from the drop down.
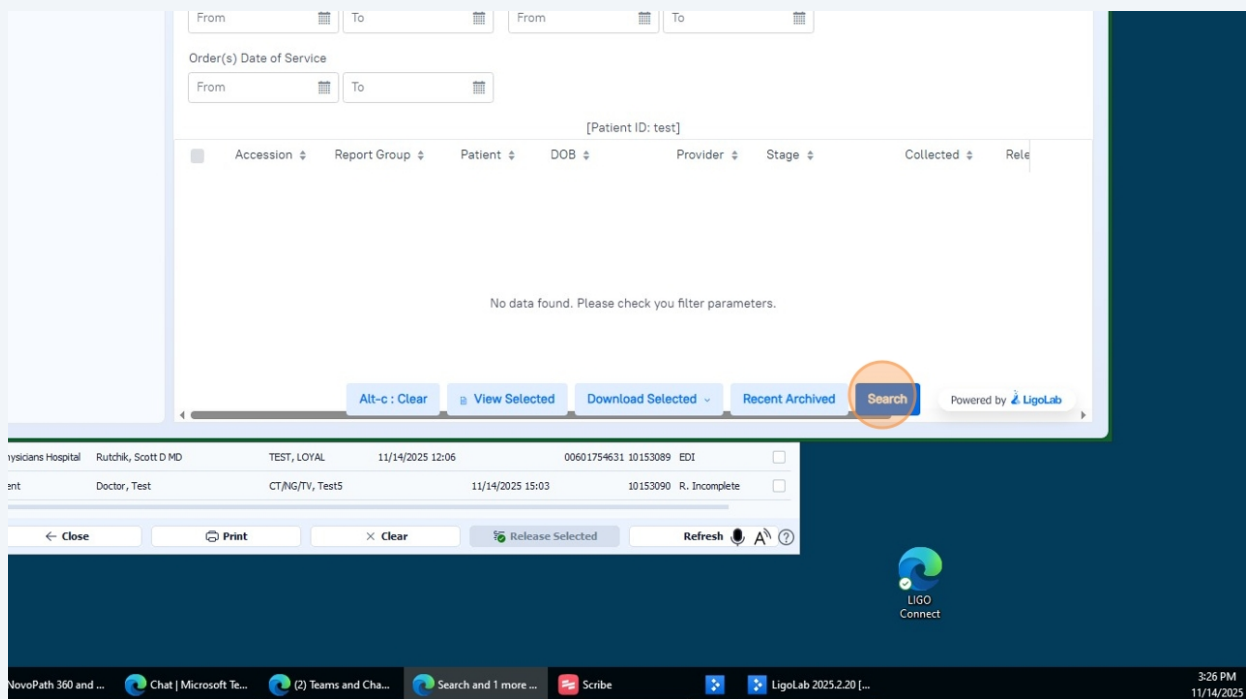

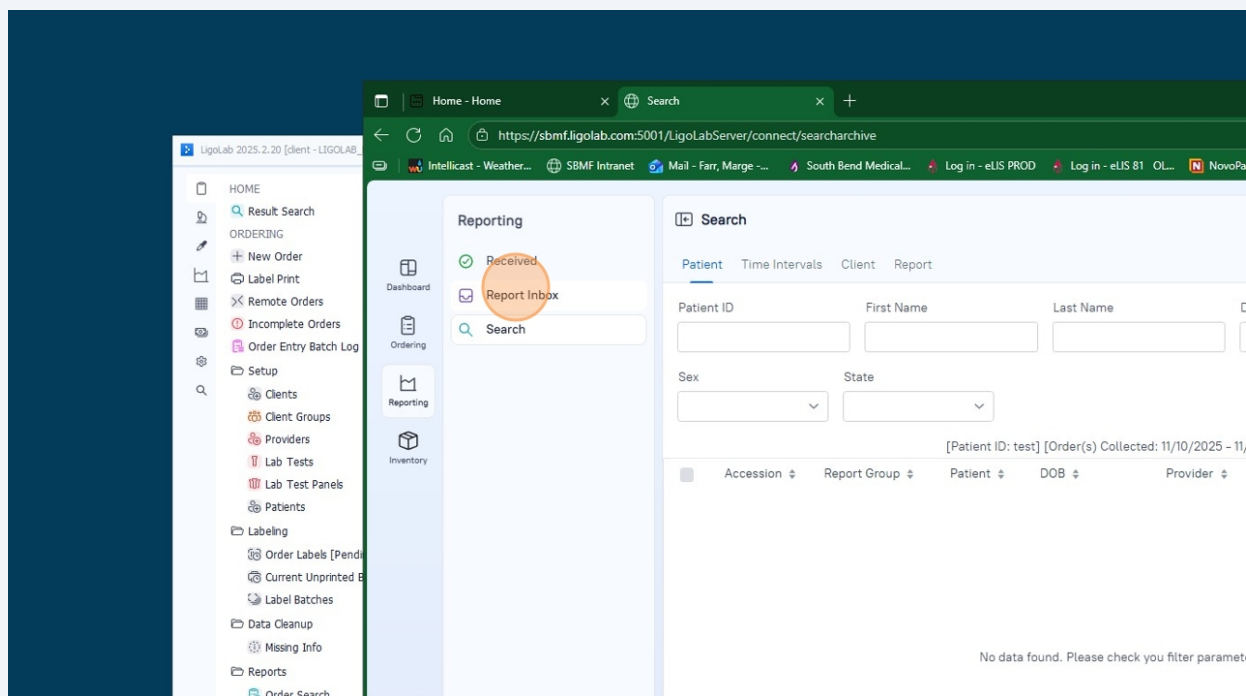**16** To date of "14 November 2025, Friday, Today" was entered.

17 Click " Search" at the bottom of the screen. No orders were found for the date range selected.
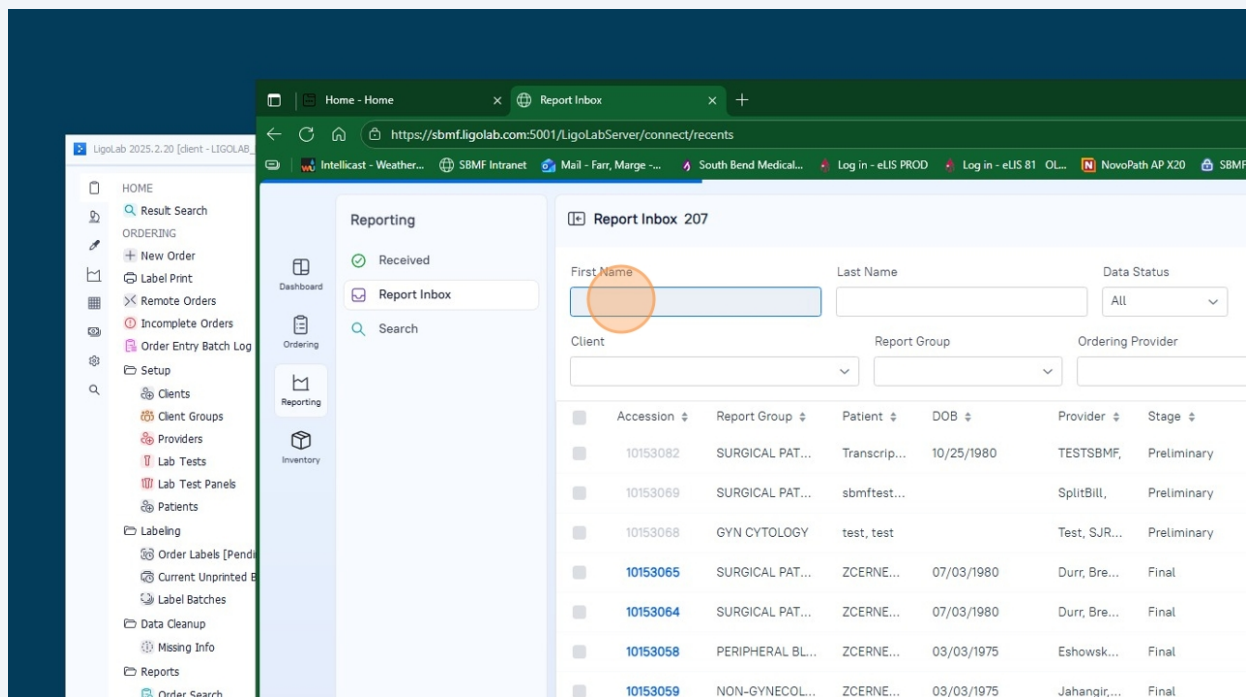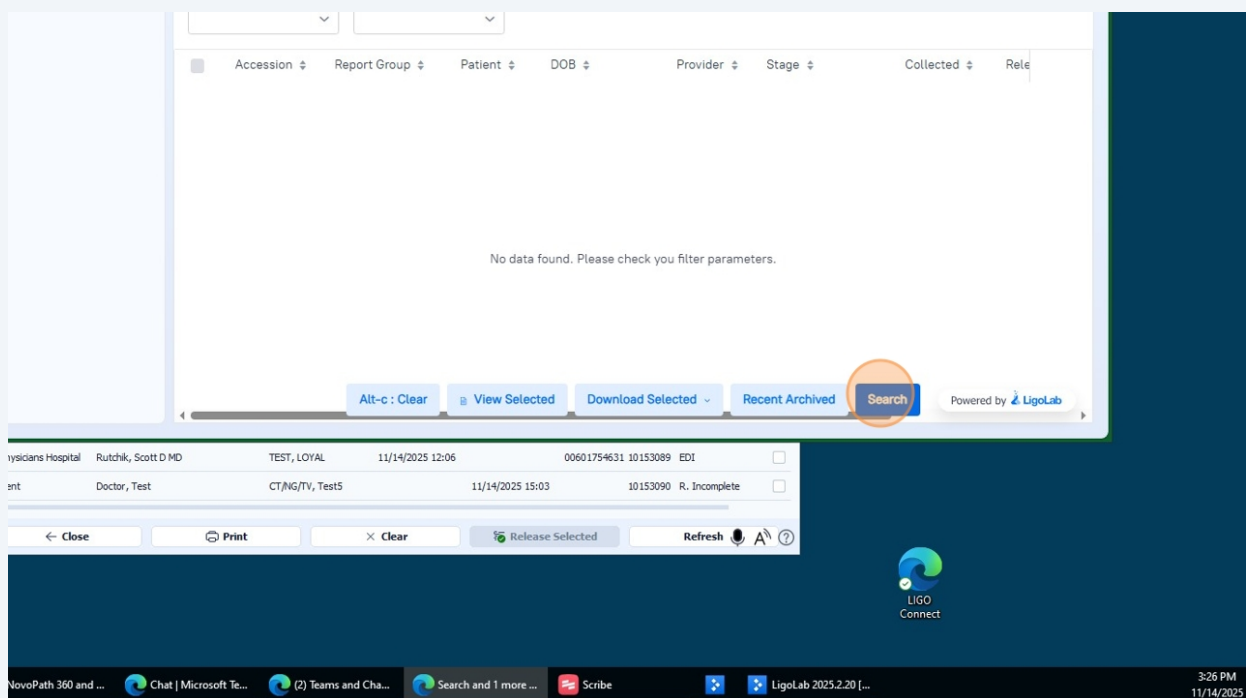

18 To search by patient, click on the "Report Inbox" icon.

19   Click here

20   Click " Search"

21 Place a check next to those lines in FINAL status and press "View Selected" Any FINALs highlighted red contain an abnormal result.

22 The report will open as a pdf file. If multiple patients are selected scroll down to see each report.

23 Abnormal results for molecular tests will display in red on the report.

Ancillary Testing	
Test Name	**Results**
Neisseria gonorrhoeae	POSITIVE
HPV High Risk	DETECTED
Chlamydia trachomatis	NEGATIVE

Esc : Close   Archive

Unity Physicians Hospital	Rutchik, Scott D MD	TEST, LOYAL	11/14/2025 12:06	00601754631	10153089	EDI	
Test Client	Doctor, Test	CT/NG/TV, Test5	11/14/2025 15:03		10153090	R. Incomplete	

← Close   🖨 Print   ✕ Clear   Release Selected   Refresh 🎤 A⟩) ⑦

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24 Click " Alt-c : Clear" to clear the search fields and return to the initial screen.

[First Name: test] [Last Name: test]

	Accession ⇕	Report Group ⇕	Patient ⇕	DOB ⇕	Provider ⇕	Stage ⇕	Collected ⇕	Rele
☐	10153068	GYN CYTOLOGY	test, test		Test, SJR...	Preliminary	11/13/2025	11/13
☐	10000148	SURGICAL PAT...	test, test	10/17/1995	TESTSBMF,	Preliminary	10/17/2025	10/1
☑	10000006	Cytology GYN /...	TEST, TEST	06/07/1986	Doctor, T...	Final	06/07/2016	08/2
☐	10000069	SURGICAL PAT...	Test, Test	06/09/1955	Doctor, T...	Preliminary	09/11/2025	

Alt-c : Clear   📄 View Selected   Download Selected ⌄   Recent Archived   Search   Powered by

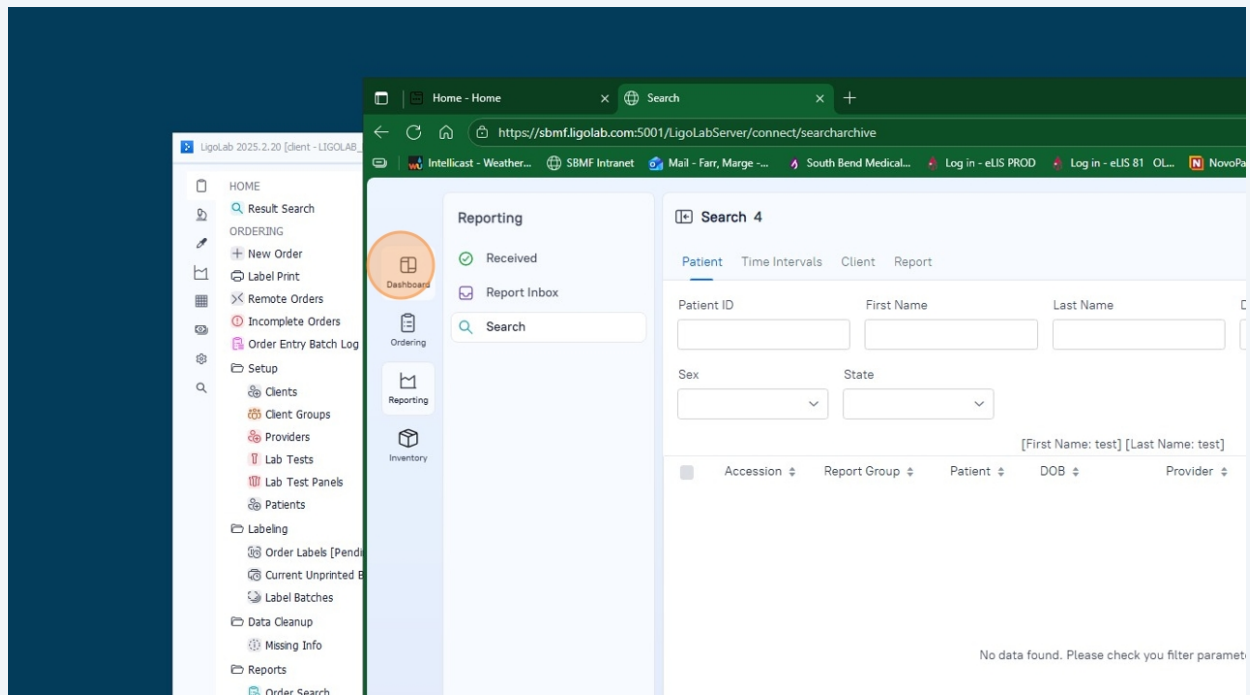|							
Unity Physicians Hospital	Rutchik, Scott D MD	TEST, LOYAL	11/14/2025 12:06	00601754631	10153089	EDI	
Test Client	Doctor, Test	CT/NG/TV, Test5	11/14/2025 15:03		10153090	R. Incomplete	

← Close   🖨 Print   ✕ Clear   Release Selected   Refresh 🎤 A⟩) ⑦

25 Right click here

26 Click on the icon on the bottom left of the screen and select sign out to close the app.

27 Click "Sign Out"